

The regular meeting of the School Board was held on Tuesday, September 8, 2009 at 7:00 p.m. in the Town Hall Council Chambers.

School Board members present:

Patricia Brigham, Chair
Karen Burke
Peter Cotter
Rebecca Millett
Kathy Ray
Mary Townsend

Student Representatives present:

Julia Springer
Matt Miklavic

Alan H. Hawkins, Superintendent of Schools

Unable to attend: Linda Winker

Chairperson Patricia Brigham called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** – Item 7b was taken before 7a; added item 7g
2. **Approval of School Board Minutes-**
 - a) **Business Meeting, Tuesday, August 25, 2009** - Ms. Millett made a motion that the minutes for the meeting be approved as presented. Ms. Townsend seconded. (Approved 6-0)
3. **Comments by Student Representatives** – none
4. **Comments from Public On Non-Agenda Items** – none
5. **RECOGNITION**
 - a. **Employees' years of service** – Superintendent Hawkins reported on school staff employment anniversaries.
 - b. **Staff summer work** – Superintendent Hawkins reported that much work focusing on curriculum, instruction, assessment and data happened during the summer. Some examples will be highlighted on upcoming community television programming to be developed this school year.
 - c. **Message to staff** - Ms. Brigham briefly restated her message to staff on the first day of school.
6. **COMMUNICATIONS**
 - a. **Let's Go! presentation** – Ms. Burke introduced Dr. Tory Rogers and Heidi Kessler who presented briefly on wellness issues, including obesity trends, 5-2-1-0 Goes To School and current data highlights. Data from the presentation is available on the Let's Go! web site.
 - b. **Opening days of school** - Superintendent Hawkins reported briefly on the four teacher days' activities at the beginning of the school year. Superintendent Hawkins also read several thank you notes from staff that especially appreciated the wellness and district-wide professional development opportunities. Ms. Burke thanked Janet Hoskin especially for her efforts to locate and coordinate instructors to run such a wide variety of staff wellness activities.
 - c. **H1N1** – The Superintendent reported on H1N1 information gathering and district preparations for future flu clinics.

- d. **State funding for education update** – The Superintendent reported on the latest financial outlook information from the Maine School Management Association. Unfunded mandate issue was also briefly discussed.
 - e. **Maine Heritage Policy Center’s Request for Information** - The Superintendent summarized the timeline and process in responding to the MHPC’s formal request for payroll and contract data for the years 2006, 2007 and 2008. More than 30 staff hours were required to provide this data. It can be anticipated that this will become an annual request.
 - f. **Hannaford Field Concession stand** – *item postponed*
 - g. **Resignation** - The Superintendent reported the following resignation received on September 1 - Tim Cross, High School paraprofessional (ed tech)
 - h. **Instructional Support update** - Dominic DePatsy summarized instructional support program staffing. He noted that 10% of the district’s enrollment is receiving services through his department’s programs. ARRA funds were able to indirectly support three new paraprofessional (ed tech) positions needed to support an influx of students with high needs. (ARRA funds cannot be used for paraprofessional salaries, but can be used, for example, for supplies, equipment, and professional development.) A total of 5.5 new paraprofessionals needed to be hired this school year.
 - i. **Evaluation of School Board** - Ms. Brigham thanked the Human Resources Committee for their work and Board members for completing their self-evaluations.
7. **NEW BUSINESS**
- a. **Consideration of Girls’ Cross Country trip to Rhode Island Invitational** - Jeff Thoreck spoke briefly about the overnight trip and explained that it would be funded by the boosters and funds raised during Beach to Beacon. Ms. Millett made a motion to approve. Ms. Burke seconded. (Approved 6-0) Jeff Thoreck also presented David Weatherbie’s proposal to take the Boys’ Cross Country team to the Manchester Invitational (New Hampshire) on Saturday, September 26. No overnight. Requires only Superintendent’s approval.
 - b. **Consideration of 2009-10 France Exchange Trip proposal from CEHS teacher David Peary** - David Peary spoke briefly about the French Exchange Trip program. Ms. Millett made a motion for approval. Ms. Townsend seconded. (Approved 6-0)
 - c. **Consideration to approve High School co-curricular fee positions** – Ms. Millett made a motion for approval of the high school co-curricular fee positions as presented. Ms. Burke seconded. (Approved 6-0)
 - Erin Cavallaro - STP Coordinator
 - Joyce Bell - ½ Booktalk
 - Joyce Bell - Research Coordinator
 - Laura Trippe - ½ Booktalk
 - Joel Shroder - English Dept Chair
 - Tony Ghidoni - ½ Math Dept Chair
 - Charlotte Hanna - ½ Math Dept Chair
 - Belinda Snell - Guidance Dept Chair
 - Belinda Snell - Student Support Team (SST) member
 - Gretchen McNulty - Social Studies Dept Chair
 - Gretchen McNulty - World Affairs Counsel/Model UN
 - Shawn Guerrette - Sophomore Class Advisor
 - Shawn Guerrette - Science Olympiad
 - Shawn Guerrette - ½ SAC
 - Joan Moriarty - Junior Class Advisor
 - Sue Guerrette - Senior Class Advisor
 - Kerry Kertes - Science Dept Chair

Ali Gwyther - Foreign Lang Dept Chair
 Scott Shea - Health/PE Dept Chair
 Betsy Nilsen - Technology Dept Chair
 Richard Rothlisberger - ½ Art Dept Chair
 Mary Hart - ½ Art Dept Chair
 Andrea Cayer - ½ Natural Helpers
 Rob Thompson - Instructional Support Dept Chair
 Rob Thompson - ½ Natural Helpers
 Rob Thompson - Student Support Team (SST) member
 Ginger Raspiller - National Honor Society
 Dick Mullen - Speech
 Dick Mullen - Theater Fall
 Dick Mullen - Theater Spring
 Dick Mullen - Theater Class Productions
 Dick Mullen - Theater Manager
 Deb Richio - Theater Assistant
 Peter Bloom - Theater Technical Director
 Chris Hayward / Chris Newell - Math Team
 Brandy Lapointe - ½ SAC
 Brandy Lapointe - Student Support Team (SST) member
 Tom Lizotte - Jazz Band I
 Tom Lizotte - Jazz Band II
 Tom Lizotte - Jazz Band III
 Ralph Norris - Jazz Combo 1 & 2
 Mary Page - Mock Trial
 Sarah Collins - Art Club
 Sharon Merrill - Student Support Team (SST) member
 Bill Kueck - Student Support Team (SST) member
 Bill Kueck - Gay/Straight Alliance
 James Siegel - Literary Magazine

- d. **Consideration to approve Middle School athletic fee positions** – Ms. Millett motioned for approval. Ms. Townsend seconded. (Approved 6-0)
 Sarah McCliment - Girls' Soccer grade 7
 Maureen Cahill - Field Hockey grade 7
- e. **Consideration to approve replacement of Robert B. Lunt Intermediate Elementary School commemorative plaque** – Superintendent Hawkins reported that after an exhaustive search the original memorial plaque was not located. He proposed the following as a replacement, "In honor of Robert B. Lunt, Superintendent of Cape Elizabeth Schools, 1948-1969" and, "Robert B. Lunt, Intermediate Elementary School, Dedicated 1963." Mr. Lunt's son and daughter have requested that the plaque be replaced. Mr. Cotter motioned for approval. Ms. Ray seconded. (Approved 6-0)
- f. **Consideration to appoint School Board member as delegate to the MSBA's (Maine School Boards Association) Annual Assembly taking place on Thursday, October 22, 2009 in Augusta** – This meeting date conflicts with district parent conferences and the majority of Board members are unable to commit to attending. Ms. Brigham encouraged those who might have availability, once the agenda had been finalized, to consider attending some sessions.

g. **Consideration to approve district co-curricular (mentors for teachers) fee positions -**

Joyce Bell – mentor for Tatiana Green
Carlee Main – mentor for Jessica Means
Carlee Main - mentor for David Croft
Sonia Medina - mentor for Viveca Kwan
Debra Butterworth - mentor for Joni Hewitt
Judy Ferrante - mentor for Heather Jones-Kennedy
Sonia Latendresse - mentor for Jon Delisle
Angela Moore - mentor for Susan Pillsbury
Christine Tweedie – mentor for Mary Jane Ham

Ms. Millett made a motion for approval of the nominees for new teachers' mentors for 2009-2010 as presented. Ms. Burke seconded. (Approved 5-1; Cotter opposed)

8. **Committee Reports –**

Teaching and Learning – Ms. Burke reported briefly on the most recent meeting (September 3) and the timeline for workshops around curriculum. She reminded board members that specific questions for the upcoming science presentation should be submitted to her in advance, so that the presenting administrators will have them and be fully prepared to answer questions during their presentations.

9. **Public Comment on Agenda Items – none**

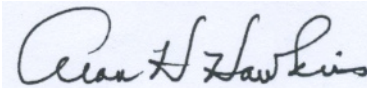
10. **School Board Agenda Requests – none**

11. **Announcements of Upcoming Meetings -** Ms. Brigham announced that committee meeting agendas and minutes are posted on the district web site. Additionally, Ms. Winker asked her to pass along that a Human Resource Committee meeting will be scheduled soon.

12. **Adjournment –** Ms. Townsend made a motion for approval. Ms. Burke seconded. (Approved 6-0)

The meeting was adjourned at 8:58 p.m.

Respectfully submitted,



Alan H. Hawkins
Superintendent of Schools