

The regular meeting of the School Board was held on Tuesday, May 12, 2009 at 7:00 p.m. in the Council Chambers.

School Board members present were:

Patricia Brigham, Chair  
Linda Winker, Vice-Chair  
Peter Cotter  
Rebecca Millett  
Kathy Ray  
Mary Townsend

Alan H. Hawkins, Superintendent of Schools

Unable to attend: Karen Burke  
Student Representatives, Sara Friedman and Andrew Pezzullo

Chairperson Patricia Brigham called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** –REMOVE: items 6e and 6f
2. **Approval of School Board Minutes**
  - a) **Regular meeting, Tuesday, April 14, 2009** - Ms. Ray made a motion that the minutes for the meeting be approved. Ms. Millett seconded. (Approved 6-0)
3. **Comments from Student Representatives** – Middle School representative, Brian Chiozzi, spoke briefly on items of interest.
4. **Comments from Public On Non-Agenda Items** –  
David Hillman, Cranbrook Drive - expressed his concerns over inaccurate materials distributed during the budget season.
5. **RECOGNITION**
  - a. **Pond Cove Principal for a Day** – Will Corsello spoke briefly about his experience as principal for the day.
  - b. **HS Science Team** – Dr. Guerrette, along with Caitlin Pomeroy and Evan Negele, team co-captains, spoke briefly about the team’s efforts and competitions. Sam Naseef demonstrated his winning windmill project for the National North Shore Science League event.
  - c. **Boys State and Girls State Delegates** – Principal Shedd spoke briefly about selection process. Girls State delegates were: Mcauley Cliffe and Devon Bottomley; Boys State delegates were: Peter Brigham, Niles Bond; Alternate, Christopher Integlia
  - d. **PC/MS Arts Night** - Marguerite Lawler-Rohner spoke on behalf of Maryjane Johnston, briefly about the opportunities provided to Middle School and Pond Cove communities during the Arts Night.
  - e. **Maine High School Proficiency Standards results** - Superintendent Hawkins spoke briefly about the High School’s high placement on the State’s 2008 proficiency tests (for Juniors).
  - f. **Teacher Appreciation Week** - Superintendent Hawkins spoke about his appreciation for the efforts of teachers and those who support the efforts to educate our students. Ms. Brigham read a brief story (*author unknown*) in recognition and appreciation of all teachers.

**6. COMMUNICATIONS**

- a. **Middle School 5/6 Looping** – Principal Connolly and Adam Killip spoke positively about looping opportunity for 5<sup>th</sup> and 6<sup>th</sup> grade students. Staff and students tend to begin each school year immediately with knowledge and insight often not gained until later into a school year.
- b. **Safe Passages Trip** – Janet Hoskin reported that Community Services is on board to support Susan Dana in her community service trip proposal to take a group of high school students to Guatemala to volunteer for Safe Passage, in late June or early July 2010. Susan Dana reported that she has taken a group in a previous year. Trip can be quite expensive and advanced time to prepare/fundraise by those who choose to participate will likely be needed.
- c. **April 28 Board Workshop** – Ms. Brigham reported briefly on staff professional development work, as discussed briefly during the April 28 School Board Workshop.
- d. **Superintendent's waiver, tuition and alternative enrollment** – Superintendent Hawkins briefly explained the types of enrollment requests his office receives. Ms. Millett requested more information on tuitioning opportunities that may exist for Cape Elizabeth.
- e. ~~High School Laptops~~ – removed from evening's agenda
- f. ~~FLEX~~ – removed from evening's agenda
- g. **Middle School Family Medical Leave Request** - Superintendent Hawkins reported that Middle School educational technician, Trisha Wilkins, has requested a family medical leave beginning in late August through approximately mid-November 2009.

**7. NEW BUSINESS**

- a. **Consideration to extend leave of absence for Pond Cove staff member for the 2009-2010 school year** – Superintendent Hawkins reported that Talya Edlund would like to return part-time. This may or may not be an option with half-time positions that are currently open. If half-time position does not come to fruition, Talya is requesting a second school-year leave of absence. Next school year, Pond Cove would be properly staffed to allow coverage for Tayla's position. Ms. Millett made a motion for approval. Ms. Townsend seconded. (Failed 3-3; Ray, Winker, Cotter opposed) *Historical and policy information will be reviewed and this item will be continued to agenda on May 26 Workshop.*
- b. **Consideration to approve High School co-curricular fee positions** – Superintendent Hawkins explained these positions were inadvertently overlooked for Board approval at the beginning of the school year. Superintendent Hawkins recommended approval.
  - Megan Greenlaw –10<sup>th</sup> grade class advisor
  - Sharon Merrill - Guidance Department Head
 Ms. Millett made a motion for approval. Ms. Winker seconded. (Approved 7-0)
- c. **Consideration to approve proposed school calendar for 2009-10 as presented** –There was much discussion by the Board around the placement of early release days. Principal Connolly provided some background on selected dates. Ms. Millett made a motion for approval. Mr. Cotter seconded. (Approved 6-0)

- d. **Consideration of the following policies for second reading –**
- KI: Visitors to School
  - KLD: Public Complaints about School Personnel  
- Ms. Millett moved that the policies listed above be approved as presented. Ms. Winker seconded. (Approved 6-0)
- e. **Consideration of the following policies for first reading –**
- JLCA: Physical Exam
  - JLDBG: Reintegration of Students from Juvenile Correction Facilities  
- Ms. Millett briefly reviewed each policy. No action required for first reading.
- f. **Consideration of Superintendent's nominations of teachers to continuing contracts -**  
Superintendent Hawkins recommended approval of the following teachers for continuing contract positions.
- Dawn Rioux – Pond Cove
  - Marcia Chase – Middle School & Pond Cove
  - Kate Karlonas – Middle School
  - Sonia Latendresse – Middle School
  - Rosamond Gross – High School
  - Laura Trippe – High School
- Ms. Millett made a motion for approval. Ms. Ray seconded. (Approved 6-0)
- g. **Consideration of Superintendent's nominations of teachers to second year probationary contracts –** Superintendent Hawkins recommended approval of the following teachers for second year probationary contracts.
- Maryjane Johnston – Pond Cove
  - Gretchen Earle – Middle School
  - Tabitha Glanville – Middle School
  - Elizabeth Johnston – Middle School
  - Sarah Boeckel – High School
  - John Brady – High School
  - Tatiana Green - High School
  - Sarah Harrington - High School
  - Paul McGovern - High School
  - Jessica Means - High School
  - Sarah Ward - High School
  - Katie Vandervalk - District
  - Dean Zaharis - District
- Ms. Ray made a motion for approval. Ms. Millett seconded. (Approved 6-0)
- h. **Consideration to approve job description for Maintenance Mechanic Foreman –** Ms Winker explained this is a new job description for a position created in light of the restructuring of Ernie MacVane's position. Ms. Millett made a motion for approval. Ms. Ray seconded. (Approved 6-0)

8. **Committee Reports** – Ms. Brigham announced the committee meeting agendas and dates are posted on the web site.

*Policy* - Ms. Millett reported that the committee held a productive substance abuse contract forum. Participants provided feedback that is being reviewed.

*Human Resources* – Ms. Winker reported the committee is reviewing evaluation forms.

*Communications* - Ms. Townsend reported that a meeting was scheduled for May 13 at 3 pm in High School, Room 309.

*Teaching and Learning* - Ms. Brigham, reading from a prepared statement by Karen Burke, reported that a meeting was held on May 7 and the curriculum design timeline and updates to be presented to the Board in June were discussed.

9. **Public Comment on Agenda Items** – Ms. Ray reminded the audience that there would be a High School Band and Choral Concert on May 13 at 7:30 pm in the Auditorium.

10. **School Board Agenda Requests** – None

11. **Announcements of Upcoming Meetings** – Ms. Brigham announced the committee meeting dates are posted on the web site.

12. **Adjournment** – Mr. Winker made a motion for approval. Mr. Cotter seconded. (Approved 7-0) The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Alan H. Hawkins  
Superintendent of Schools