

The regular meeting of the School Board was held on Tuesday, March 10, 2009 at 7:00 p.m. in the Council Chambers.

School Board members present were:

Patricia Brigham, Chair  
Linda Winker, Vice-Chair  
Karen Burke  
Peter Cotter  
Rebecca Millett  
Kathy Ray  
Mary Townsend

Alan H. Hawkins, Superintendent of Schools

Unable to attend: Student Representatives, Sara Friedman and Andrew Pezzullo

Chairperson Patricia Brigham called the meeting to order at 7:00 p.m.

1. **Adjustments to Agenda** – ADD: item 7g. Ms. Brigham requested that “Public Comment on Agenda Items” be moved to immediately prior to New Business. Ms. Ray made a motion to approve Ms. Brigham’s request to adjust the agenda. Ms. Winker seconded. Board approved 7-0.
2. **Approval of School Board Minutes from February 10, 2009** - Ms. Winker made a motion that the minutes for the meeting held on February 10, 2009 be approved. Ms. Townsend seconded. (Approved 7-0)
3. **Comments from Student Representatives** – Middle School principal, Steven Connolly, and High School principal, Jeff Shedd, spoke briefly on items of interest.
4. **Comments from Public On Non-Agenda Items** – There were no comments.

**5. RECOGNITION**

- a. **Introduction of Presidential Scholar Nominees:** Jonathan Aronson, Rachel Muscat, Caitlin Pomeroy, and Michael Taintor – Principal Shedd spoke briefly about the award and congratulated all the nominees.
- b. **Model UN** – Principal Shedd spoke briefly about this competition, which included over 1,000 students from around the region. Rachel Muscat won best delegate recognition and Jonathan Aronson won an outstanding delegate award.
- c. **MS “Letters About Literature”** – Principal Connolly briefly described the national letter writing contest and Jamie Michaud’s students’ participation. Jamie’s awareness that writing contests can be very motivating for students came about through a professional development opportunity.

**6. COMMUNICATIONS**

- a. **Athletics Update** – Jeff Thoreck reported briefly on athletic department items of interest, including Sports Done Right accreditation progress.
- b. **Middle School Family Medical Leave Request** – Superintendent Hawkins reported that Middle School staff member, Kim Huchel, is planning on taking maternity leave in April.
- c. **Retirement of Middle School Staff member** – Superintendent Hawkins reported that Julie Tselikis, Middle School nurse, plans to retire at the end of the 2008-09 school year.

- d. **Resignation of Pond Cove Health Educator** – Superintendent Hawkins reported that part-time Pond Cove health educator, Gina Rozzi, resigned to accept a full-time teaching position in Portland.
- e. **February 25<sup>th</sup> meeting with local legislators and city/town officials** – Ms. Brigham briefly summarized the meeting between Cape Elizabeth, South Portland, and Scarborough's local leaders.

## **7. NEW BUSINESS**

### **Ms. Brigham opened the floor to public comment on agenda items**

Julie Tselikis – spoke to budget cuts of Ed tech I's and Shari Gillies' contributions to the Middle School.

David Hillman (Cranbrook Dr) – Spoke to school efficiency and encouraged looking at administration for possible cuts, instead of schools. Expressed belief that school system remains greatly under funded.

Chris Balsa-O'Meara – Pond Cove library media specialist, spoke about cuts to library Ed tech staff and how Ed tech positions allow her to be a teacher.

Susan Dana – Cape resident and Middle School teacher spoke about Ed techs and their support of the increasing demands placed on teachers. Noted that all grade three through six world language materials are teacher generated. Ed techs allow student learning to continue without the need to hire a substitute for the whole day, when a teacher needs to attend to occasional personal appointments.

- a. **Consideration and action to adopt Superintendent's 2009-2010 Budget** – Superintendent Hawkins summarized the demands and continuing unknown elements involved in creating a school budget focused on students and mindful of the district's mission, vision and goals. With savings from fuel oil, diesel fuel, and health insurance, and funding curtailment off the table for now, the budget increase comes to 0.77% from an original 4.03%. This allows for a 0% tax increase for the town.  
- Ms. Ray made a motion based on the Finance Committee's recommendation to the School Board to accept the Superintendent's proposed budget for FY10 of 1.93% above the FY09 budget that includes a revenue increase of 3.41%, local property tax increase of 1.61% increase, and mills raised for education of 0.77% (*for a median home valued at \$252,500 this would represent an annual property tax increase of \$24.14.*) for approval. Ms. Millett seconded. (Approved 6-1; Cotter opposed)
- b. **Consideration and action to approve Middle School athletic fee position** – Superintendent Hawkins recommended approval of the following Middle School athletic fee position.  
Jeremy LaRose – Indoor Track Assistant Coach  
Ms. Millett made a motion for approval. Ms. Winker seconded. (Approved 7-0)
- c. **Consideration to approve High School athletic fee positions** – Superintendent Hawkins recommended approval of the following High School athletic fee positions.

Chris Hayward – Varsity Baseball  
Mike Collar – JV Baseball (pend CHRC renewal)  
Eric Higgins – Asst. Varsity Baseball  
Doug Donovan – Freshman Baseball  
Joe Henrikson – Varsity Softball  
Carl Henrikson – JV Softball

Ben Raymond – Varsity Boys' Lacrosse  
David Croft – JV Boys' Lacrosse  
Kurt Chapin – Varsity Girls' Lacrosse  
Sally Newhall – JV Girls' Lacrosse  
Jeff Perkins – Asst. Varsity Girls' Lacrosse  
Charlie Carroll – Asst. Varsity Boys' Lacrosse

Doug Worthley – Head Track  
 David Weatherbie – Asst. Track  
~~Bruce Whidden – Asst. Track (remove)~~  
 Paul Snyder – Asst. Track

Andy Strout – Varsity Tennis (boys' and girls')  
~~Billy Brown – Asst Boys' Tennis (on hold)~~  
 Sarah Boeckel – Asst. Girls' Tennis  
 Nick Guerette – Track Asst.

Ms. Millett made a motion for approval. Ms. Burke seconded. (Approved 7-0)

- d. **Consideration to approve district co-curricular fee position (mentor teacher) for remainder of 2008-09** – Superintendent Hawkins explained that David Croft has taken over a position at Pond Cove and as a new teacher he must have an assigned mentor.

Carlee Bean – mentor for David Croft

Ms. Millett made a motion for approval. Ms. Winker seconded. (Approved 7-0)

- e. **Consideration of the following policies for second reading** –

- EF: Food Service Management
- EFE: Competitive Food Sales
- KFA: Smoking on School Property – recommended for deletion

- Ms. Millett moved that the policies listed above be approved as presented. Ms. Ray seconded. (Approved 7-0)

- f. **Consideration of the following policies for first reading**

- KI: Visitors to School
- KLD: Public Complaints about School Personnel

-Ms. Millett briefly reviewed each policy. Ms. Brigham proposed further review of item b, within Policy KI. No action required for first reading.

- g. **Consideration to approve an extended leave of absence for Pond Cove staff member, Nicole Ball, for the 2009-2010 school year.** - Superintendent Hawkins reported that Nicole anticipates returning on October 5, 2009.

Ms. Townsend made a motion for approval. Ms. Millett seconded. (Approved 7-0)

- h. **Consideration to approve an extended leave of absence for High School staff member, Karen Lamb, for the 2009-2010 school year.** - Superintendent Hawkins reported that Karen is requesting an unpaid leave of absence for the 2009-10 school year and that she anticipates returning to CEHS for the 2010-11 school year.

Ms. Townsend made a motion for approval. Ms. Burke seconded. (Approved 7-0)

- 8. Committee Reports** – Ms. Brigham announced the committee meeting agendas and dates are posted on the web site.

Policy – Ms. Millett reported that a substance abuse public forum is planned for April 9<sup>th</sup> at 7 p.m. More information will be forthcoming.

Legislative – Ms. Millett reported that a stabilization fund is being created and indications are that money will be available through that to local districts. IDEA funding is also anticipated. Some construction grants have been spoken of, with few details currently available. Superintendent Hawkins reported that he would be attending a meeting with Commissioner Gendron on March 16 and also that he now has a Blog where he is posting information and welcoming comments from the public. A link is available on the School web site. (<http://blogs.cape.k12.me.us/groups/superintendent/blog>)

**9. Public Comment on Agenda Items** – *comments were made prior to new business agenda items*

**10. School Board Agenda Requests** – None

**11. Announcements of Upcoming Meetings** – Ms. Brigham announced the committee meeting dates are posted on the web site.

- **Human Resources Committee** – ~~Tuesday, March 24~~ **April 2** at 8 am in the Jordan Conference Room.
- **Policy Committee** – Tuesday, March 17 at noon in the Jordan Conference Room.
- **Finance Committee** – Tuesday, March 24 at 6:30 p.m. in the High School Library.
- **School Board Meetings** – ~~Workshop~~: Tuesday, March 24, 2009 at **7:00** p.m. in the HS Library; next Regular Meeting: Tuesday, April 14 at 7:00 p.m. in Council Chambers.

**12. Adjournment** – Mr. Cotter made a motion for approval. Ms. Millett seconded. (Approved 7-0) The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Alan H. Hawkins  
Superintendent of Schools