

The regular meeting of the School Board was held on Tuesday, September 9, 2008 at 7:00 p.m. in the Council Chambers.

School Board members present were:

Kathy Ray, Chair  
Patricia Brigham, Vice-Chair  
Karen Burke  
Rebecca Millett  
Linda Winker  
Peter Cotter

Student Representatives present:

Sara Friedman  
Andrew Pezzullo

Alan H. Hawkins, Superintendent of Schools

Chairperson Kathy Ray called the meeting to order at 7:00 p.m.

**1. Adjustments to Agenda** – to item 9E co-curricular and athletic appointments; supplemental AYP data. Items 9a and 9b were taken out of order and presented immediately following item 7a.

**2. Approval of School Board Minutes**

- **Workshop Meeting held August 26, 2008** - Ms. Brigham made a motion that the minutes for the meeting held on August 26, 2008 be approved. Ms. Millett seconded. (Approved 6-0)

**3. Comments from Student Representatives** – Sara Freidman, Andrew Pezzullo and Middle School representatives, Michaela Forde and Jamie Dell'Aquila, spoke briefly on items of interest from the students' perspective.

**4. Comments from Public On Non-Agenda Items** - There were no comments from the public.

**5. COMMUNICATIONS**

a. **Budget** – Superintendent Hawkins summarized the school year 2009 budget process.

b. **Annual Report from School Volunteer Services** – Ms. Millett briefly summarized the annual volunteer report information provided by Gail Schmader.

**6. RECOGNITION**

a. **“Let’s Go!” Program’s School Nutrition Directors Work Group** – Ms. Ray read a letter, from Robbie Lipsman and Jessica Siraco of the Let’s Go! Program, thanking Sue Buckley for her participation in the 2007-2008 School Nutrition Director’s Work Group.

**7. SUPERINTENDENT’S REPORT**

a. **Opening of School** - Principal Eismeier reported that enrollment was just about what was expected. Flexibility by kindergarten families facilitated a balance between morning

and afternoon sessions. Principal Connolly reported that the school met all AYP guidelines. School opening went well. Principal Shedd reported enrollment pretty much as projected this year. Cafeteria changes are evolving and have been well received. High School made AYP. SAT stats ranked CEHS at the top across the board. Class size list was distributed and Principal Shedd noted that fuller classes tended to be in honors or AP courses. Budget constraints and staffing/enrollment balance keep fuller classes in world language program, for now. Principal Connolly reported briefly on AYP and class size at the middle school. Dominic DePatsy reported that the year began with lots training for staff. Community Services Director, Janet Hoskin, reported a very busy start to the beginning of school, with changes in transportation, custodial staff and building set-ups. Principal Eismeier reported briefly on Pond Cove's AYP status. Athletic Administrator, Jeff Thoreck, reported that athletic programs began August 18 and the Sports Done Right accreditation process continues.

- b. **Adequate Yearly Progress (AYP) Update** – *addressed by each principal within item 7a.*
- c. **Energy Conservation** – Superintendent Hawkins reported on initial recommendations/suggestions to conserve energy resources for this school year. This information will be posted on the web site. Feedback from staff and the public is invited. Implementation is anticipated in October. Ms. Ray questioned how compliance issues would be addressed. Ms. Burke suggested that this topic be addressed during future calendar committee meetings. Ms. Millett asked whether an effort should be made to calculate energy costs in costs of community services programs offered.
- d. **School Transportation** – Janet Hoskin reported about on-going coordination efforts with district transportation. Sara Friedman questioned whether a proposal to switch student and staff parking would be implemented. Principal Shedd confirmed this is a change being reviewed and considered currently. Ms. Brigham invited the citizens to share their questions/comments/feedback on all ramifications associated with this year's schedule change. Ms. Hoskin shared that if Middle School and High School ending times were swapped it could make a noticeable difference in transportation coordination.

## **8. UNFINISHED BUSINESS**

### **a. Consideration of policies for second reading**

- **JFABB: Foreign Exchange Student Program**
  - Ms. Brigham recommended acceptance of policy JFABB as presented. Seconded by Ms. Millett seconded. (Approved 6-0)
- **JID: Students of Legal Age**
  - Ms. Brigham recommended acceptance of policy JID as presented. Seconded by Ms. Millett seconded. (Approved 6-0)
- **JIH: Questioning and Searches of Students & Students' Locker/Storage Facilities**
  - Ms. Brigham recommended acceptance of policy JIH as presented. Seconded by Ms. Millett seconded. Andrew Pezzullo and Sara Friedman expressed that students might currently lack clear information about this policy and its implementation. Ms. Brigham encouraged Sara and Andrew to share policy agenda items with SAC and students and to continue communication with Principal Shedd. (Approved 6-0)
- **JIH-R: Guidelines-Questioning and Searches of Students & Students' Locker/Storage Facilities**
  - *approved by approving Policy JIH*

- JJHA: Student Locker/Storage Facilities--*recommendation for deletion*
  - Ms. Brigham recommended deletion of policy JJHA due to concept duplication within policy JJH. Seconded by Ms. Winker seconded. (Approved 6-0)
  
- JJIBB: Sportsmanship
  - Ms. Brigham recommended acceptance of policy JJIBB as presented. Seconded by Ms. Winker seconded. (Approved 6-0)

## **9. NEW BUSINESS**

- a. **Consideration of trip proposal to Ireland and England from CEHS teacher Lisa Melanson** - Lisa Melanson spoke about her proposal to offer a travel opportunity to students to Ireland and England. Travel dates will be April 17 – 25, 2009. Board approval not required, but requested. Ms. Millett made a motion for approval. Ms. Brigham seconded. (Approved 6-0)
  
- b. **Consideration of HS Exchange Trip proposal to France from CEHS teacher David Peary** – David Peary spoke briefly about the proposed exchange trip scheduled to take place during February 2009 over 16 days. This time period includes up to seven school days. Students will experience school in France. Ms. Burke made a motion for approval. Ms. Brigham seconded. (Approved 6-0)
  
- c. **Consideration of Overnight Field Trips for Boys’ and Girls’ Varsity Cross Country**
  - Corporate contributions to boosters allow these trips at no cost to school except for entry fee. Parents providing transportation for CT trip for their own student-athlete. Approval requested due to trips’ distance.
  - September 12-13, 2008 (Hartford, CT) for Girls’ team – Ms. Millett made a motion to approve. Ms. Winker seconded. (Approved 6-0)
  - September 26-27, 2008 (Warwick, RI) for Boys’ and Girls’ teams – Ms. Winker made a motion to approve. Ms. Brigham seconded. (Approved 6-0)
  
- d. **Consideration of the Superintendent’s nomination of new staff for 2008-09** – Superintendent Hawkins recommended extending a teaching contract to Maura McDermott, instructional support strategist at the high school. Ms. Millett made a motion for approval. Ms. Brigham seconded. (Approved 6-0)
  
- e. **Consideration of the Superintendent’s recommendations to co-curricular fee positions for 2008-09** – Superintendent Hawkins recommended approval of the following co-curricular positions.
  - High School:
  - Sarah Collins – Art Club
  - Matt Clements – Literary Magazine Advisor
  - Belinda Snell – Student Support Team (SST) member
  - Brandy Lapointe - SST member
  - Sharon Merrill – SST member
  - David Peary – SST member
  - Bill Kueck – SST member
  - Rob Thompson – SST member
  - Ben Raymond – Instructional Support Dept Chair

Tom Lizotte – SST member  
 Evan Thayer – Math Team  
 Chris Thayer – Math Team  
 Tatiana Green – SST member  
 Lisa Melanson – Speech Team advisor  
 Ms. Millett motioned for approval of High School co-curricular fee positions. Ms. Winker seconded. (Approved 6-0)

Middle School:  
 Claire Ramsbotham - SST member (replacing Alison Caruso)  
 Evan Solender – Drama co-director  
 Stephen Price – Drama co-director  
 Ms. Brigham motioned for approval of Middle School co-curricular fee positions. Ms. Winker seconded. (Approved 6-0)

Pond Cove:  
 Becky Swift – Student Support Team (SST) member  
 Deb Butterworth – SST member  
 Ellen Brady – SST member  
 Suzanne Hamilton – SST member  
 Deborah Jordan-Pearson – SST member  
 Cindy Perkins – SST member  
 Angela Moore – SST member  
 Karen Abbott – SST member  
 Cameron Rosenblum – SST member  
 Ms. Brigham motioned for approval of Pond Cove co-curricular fee positions. Ms. Burke seconded. (Approved 6-0)

**f. Consideration of the Superintendent's recommendations to athletic fee positions –**

High School:  
 Ryan Piper – Varsity Football Assistant  
 Charlie Carroll – Varsity Boys Soccer Asst  
 Andy Strout – Freshman Boys' and Girls' Soccer

Middle School:  
 Rebecca Minnick - Gr. 7 Field Hockey coach  
 Brian Hansen - Asst Tennis coach  
 Joe Doane - Girls' Cross-country coach

Ms. Brigham requested an updated summary of positions and their funding source be distributed. Ms. Millett motioned for approval of Middle School athletic fee positions. Ms. Winker seconded. (Approved 6-0)

**g. Consideration of appointment of School Board member as delegate to the Maine School Boards Association (MSBA) Fall Conference –** Ms. Ray announced the MSBA Fall Conference would be on October 23-24, 2008. A delegate from the Board could attend. More conference details will be available at a later date Ms. Millett made a motion to table discussion on delegate decision until more conference details were available. Most likely September 23 workshop. Ms. Winker seconded. (Approved 6-0)

- h. **Consideration of Lease Purchase Agreement for School Bus** - Ms. Millett made a motion for approval of the bus lease purchase agreement in the amount of \$72,719. Ms. Winker seconded. (Approved 6-0)

**10. Public Comment on Agenda Items** – None

**11. School Board Agenda Requests** – None

**12. Announcements of Upcoming Meetings** – A change in date and time for the Extra-curricular meeting was noted.

- **Personnel Committee** – ~~Thursday, September 11 at 8 a.m. in the Jordan Conference Room.~~ **To be determined.**
- **Policy Committee** – Tuesday, September 16 at noon in the Jordan Conference Room.
- **Finance Committee** – Wednesday, September 24 at 8 a.m. in the Superintendent's Office.
- **Extra Curricular Committee** – Tuesday, October 7 at 7:30 a.m. in the Jordan Conference Room.
- **School Board Meeting** – Workshop Meeting Tuesday, September 23 at 7 p.m. in the HS Library; Regular Meeting Tuesday, October 14 at 7 pm in Council Chambers.
- **Wellness Committee** – Monday, October 6 at 3:15 p.m. in the Fire Station Meeting Room

**13. Adjournment** - Ms. Winker made a motion for approval. Ms. Brigham seconded. (Approved 6-0) The meeting was adjourned.

Respectfully submitted,

Alan H. Hawkins  
Superintendent of Schools