
Minutes
Communications Committee

COMMUNICATIONS COMMITTEE

MEETING MINUTES

JUNE 1, 2006

Present: Trish Brigham, Sarah Hollowell, Mary Page, Rebecca Millett, Margaret Welch

Meeting began at 3PM.

Discussion Items:

I. Public Information Role of Committee

*Reviewed sample budget information sheet from another school district. Overall, committee liked format and will present to School Board as proposal for next year.

*Brainstormed list of items which might be included:

- comparatives to other school districts
- budget composition- what is increasing/decreasing, i.e. energy
- ideas not being funded under maintain budget
- detrimental impact of budget
- graphics

*Distribution- via backpacks, The View (as a standard feature), Cape Courier, teacher mailboxes, other groups?

*Calendar-

- Oct./Nov. content will include variances from original budget, i.e. enrollment, energy, etc.
- Nov./Dec. forecasted budget, estimated CPI
- Feb/March- summary of budget cuts/ threats etc.

The committee views this proposal as its key focus for next year.

II. As wrap-up for the school year, committee reviewed its goal sheet noting areas where things had been accomplished. Items still needing work- include outreach to community members who do not have kids in school; more extensive/continuous recognition of

staff achievements by Administration; increase use of local cable TV; increased school board presence in schools- coffees,etc.

Meeting concluded at 4PM. Next meeting to be scheduled sometime in October.

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