

Meeting Minutes

-- [Policy Subcommittee January 17, 2006](#)

POLICY COMMITTEE MINUTES

January 17, 2006

Present: Rebecca Millett, Kathy Ray, Jeff Shedd, Alan Hawkins, Trish Brigham, Tom Eismeier, Elaine Moloney, Anne Belden, Kevin Sweeney

Absent: Steve Connolly

Process Issues

I. Overview on policy manual review and requests to delegate review of certain policies

A. Foundations and Basic Commitments - done

B. Board Governance and Operations - done

C. General School Administration- 4 policies in section, not reviewed

D. Fiscal Management- done

E. Support Services- partially done; request to delegate review of school bus policies to Sue Weatherbie and food service policies to Pauline and Sue King

F. Facilities Development- 2 policies in section, have been reviewed, but not presented for first reading

G. Personnel- done

H. Negotiations- 1 policy in section, request to have personnel committee review

I. Instruction- 2/3 done

J. Students- large section, request to send athletic related policies to Extra-curricular committee

K. School Community Relations- 6 policies in section, request to have Clair Labrie review one on Chapter 1

L. Education and Relations- no policies in this section

II. Decision making process for committee

Anne presented the issue of how decisions will not be made since 6 of the 7 SB members are on the Policy Committee. Efforts will

still be made to come to consensus decisions, but if it appears that this is not feasible; a quick fall back will be to a majority decision, with a minority opinion being presented along with the first reading of the policy.

Old Business

I Thanks to Wendy Derzawiec for all her work on getting newly revised policies onto website

II. Religion in the Schools Policy

Still waiting for a new draft from Drummond Woodsum.

II. IHOA – Field trips and Excursions

- Alan did speak with DW about the liability issues. It was clarified that any time the SB hears a presentation on a trip and approves it, the Board is accepting responsibility for it.
- There still seem to be several language issues. Jeff will draft a revision and present at the Feb. meeting

IV. JCLD Medication Administration

- Alan spoke with DW on this policy to get some clarifications
- Alan will work with Julie Tseleki and Paula Harris to put our recommendations into the MSMA sample policy and have ready for February

New Business

Federal Nutrition/Wellness policy

- Anne presented some overview information on the federal mandate - Section 204, the state rules under Ch. 51
- The committee discussed membership for the sub committee and it was decided that we want to move ahead on tackling the entire wellness policy, engage all stake holders in some way and at this time the committee will be comprised of 3 SB members, Food Services Director Sue King, the 3 Principals and Alan. Others identified as crucial to the process and will be invited to specific meetings as “content experts” include: our two School Nurses, our two Health Educators, our Phys Ed teachers. We also plan on soliciting extensive input from parents and students, in different formats, to be specified by the committee. Our meetings will be posted and are open to the public.
- Charge for the Wellness Committee will be as follows:

To develop a Wellness Policy for Cape Elizabeth Schools that embraces a philosophy of a balanced and healthy environment within our school community that, at a minimum, adheres to the

mandated federal and state guidelines.

- We discussed Policy EFE – Competitive Food Sales, which is a part of Ch. 51. After some discussion, we identified a need for more clarification and since MSMA has told us that due to the degree of school outcry around this issue, rules are going to be changed, we tabled discussion until revisions come down.

Next Meeting is changed to Feb. 7 since the third Tuesday is vacation.

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