

Meeting Minutes

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MEETING MINUTES

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November 8, 2005

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, November 8, 2005, at 7:00 p.m. in the Council Chambers.

School Board members present were:

Kevin Sweeney, Chair

Henry Adams

Anne Belden

Patricia Brigham

Elaine Moloney

Alan H. Hawkins, Superintendent of Schools

School Board members unable to attend:

Rebecca Millett

Kathy Ray

The meeting was called to order at 7:00 PM by Chairman Kevin Sweeney.

Others present included: Steve Connolly, Tom Eismeier, Jeff Shedd, Sue Weatherbie, Conor Hankinson, Daly Gruen, Jack Fisher, Will Daly, Martha Palmer, Kerry Kertes

1. Pledge of Allegiance to the Flag led by Board Member Henry Adams

2. Adjustments to agenda

- Item 11c:Policy IGA was added for second reading

- An updated copy of the PATHS Budget for Item 12g was distributed

- Item 12j. "Consideration of a request regarding project Graduation" was added. It was moved up on the agenda to be heard before Item 4 "Communication" to accommodate Martha

Palmer who was present to present the proposal

- Item 12k "Consideration of proposed budget schedule" was added

- Item 12c "Consideration of proposed trip by members of the swim team to MIT" was moved to be heard after Item 5
"Comments bySchool students"

3. Approval of School Board Minutes

Henry Adams made a motion to accept the minutes of the regular meeting held on October 11, 2005 as presented. Elaine Moloney seconded. The motion was approved 5-0.

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Martha Palmer presented a request to allow the seniors to travel out of state for their Project Graduation experience in June. She explained the reasoning for the request and answered questions from board members. Anne Belden made a motion to approve Project Graduation for June of 2006 as an out of state field trip. Elaine Moloney seconded. The motion was approved 5-0.

4. Comments by Student Representatives

Conor Hankinson and Daly Gruen, the High School representatives to the School Board, reported on items of interest from the students' perspective at the High School.

Jack Fisher and Will Daly updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. Anne Belden and Elaine Moloney reported that they attended the Maine School Board Association's Fall Conference and have sent written reactions to the sessions attended to fellow board members.

5b. The superintendent directed attention to the copy of the Middle School student newspaper, The Student Voice, included in this month's packet as a sample of work at the Middle School.

5c. It was noted that a copy of a report on fall athletics was included in this month's board packet.

5d. Trish Brigham listed congratulations to a number of groups and individuals for accomplishments.

5e. Kevin Sweeney noted that this is his last meeting as chair of the School Board and took a few minutes to reflect and say, "Thank you."

6. COMMENTS FROM PUBLIC There were no comments from the public.

Item 12 c "Consideration of proposed trip by members of the swim and dive teams to MIT" was moved up on the agenda at this point to accommodate the coach who was present to present the request.

Swim Coach Kerry Kertes presented a proposal to take members of the swim team on a training trip to MIT on December 27-29. He explained the details of the trip and answered questions board members asked. Anne Belden made a motion to approve the training trip of the swim and dive teams to the Boston area on December 27-29 as proposed. Henry Adams seconded. The motion was approved 5-0.

7. RECOGNITION

Henry Adams was recognized for his 18 months' service on the School Board. After commenting on Mr. Adams' contributions, Chairman Sweeney presented him with a small token of appreciation.

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8. SUPERINTENDENT'S REPORT

The Superintendent introduced Phil Coupe of Smart Energy. He presented a proposal to the School Board regarding the possibility of using at least one of the schools as a prototype for using renewable energy. He explained that he needs School Board approval in order to apply for grants to carry the work forward. He is looking at both solar and wind energy as renewable resources. It was the consensus of the Board that it is an idea worth exploring. A meeting will be set up with the Finance Committee to discuss it further and answer questions.

9. SCHOOL REPORT

Pond Cove Principal Tom Eismeier made a presentation on the Teacher Leader position, its history, where we are with it this year, and what are seen as the next steps.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Elaine Moloney reported that the subcommittee met on October 25 where they signed warrants, reviewed appropriations reports, and discussed items including energy reports and proposed budget meeting dates. There will be two items (11e & 11f) proposed by the Finance Committee for the School Board's consideration at tonight's meeting.

10b. Planning Committee

Elaine Moloney reported that information is being gathered. The hope is to devote an upcoming workshop to the status of the Future Direction Plan.

10c. Policy Subcommittee

Policy Subcommittee Chairperson Anne Belden reported that the committee met on October 19. Gary Lanoie presented sample technology policies which will be revised and brought back to the committee at its November meeting. Pauline Aportria presented fiscal policies from the D Section of the policy manual. A number of these will be presented for first reading tonight and others will be brought back to the Policy Committee at its November meeting. The homework policy will also be presented for first reading tonight.

10d. Personnel Committee

Elaine Moloney reported that the committee met on October 24. The Superintendent Evaluation Tool was approved and review started on the staff evaluation tools. At the upcoming meeting on November 28 the committee will be looking at the administrator evaluation tools.

10e. Communication Committee

There was no report from the Communication Committee.

10f. Athletic Committee

Elaine Moloney reported that the committee has not met since the last School Board meeting. Hopefully there will be a meeting of Sports Done Right in December.

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Reports from Non-Board Committees

10g. Legislative Liaison - Rebecca Millett met with State Representative Connie Goldman. Connie agreed to set up a meeting with herself, Rebecca and Jim Rier of the DOE to discuss EPS (Essential Programs and Services).

10h. PATHS - Kevin Sweeny explained the budget proposal for PATHS that the Board will be voting on at tonight's meeting.

Board Advisory Committees

10i. Town's Comprehensive Plan Committee - Elaine Moloney updated the Board on the work of the Comprehensive Planning Committee including information about the telephone survey,

meeting with the state planning office, feedback from community, and the vision statement.

11. UNFINISHED BUSINESS

11a. Information on insurance regarding Costa Rica trip

Additional information received from Mark Pendarvis regarding the proposed exchange trip with students from Costa Rica was reviewed. After discussion, no action was taken on the item pending final information from our insurance company .

11b. Confirmation of appointment of Rebecca Millett to the Athletic/Co-Curricular Committee

No action taken since all committee assignments will be redone in December.

11c. Policies - Second Reading

Anne Belden presented Policy IGA: Curriculum Development for second reading. There have been no changes since the first reading . Anne Belden made a motion to accept the policy as presented. Elaine Moloney seconded. The motion was approved 5-0.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee positions

Superintendent Hawkins recommended: Eric Wersing, Assistant Hockey Coach; Muzzy Barton, Middle School Nordic Skiing; Matty Reid, Middle School Boys Basketball.

Elaine Moloney made a motion to accept the Superintendent's recommendations as presented. Anne Belden seconded. The motion was approved 5-0.

12b. Consideration of the superintendent's recommendations to co-curricular fee positions

Superintendent Hawkins recommended: Middle School -SAT, Tammy Thatcher; High School - Speech & Debate, Matt Clements; NEASC Steering Committee Betsy Nilsen, Roger Rioux, Hannah Jones, Katie Lisa, Ted Jordan; Jazz Combos I & II, Ralph Norris; Jazz Band II, Todd Roberts; Theater Assistant, Deb Riccio; Tech Design (Drama), Peter Bloom; Systemwide/Mentors for Teachers as required by Certification - Julie Tseliki.(for Gina Rozzi).

Elaine Moloney made a motion to accept the Superintendent's recommendations as presented. Trish Brigham seconded. The motion was approved 5-0.

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12c. Consideration of proposed trip by members of the swim team to MIT. This item was acted upon earlier in the meeting.

12d. Consideration of request from the Athletic Department to allow the Boys & Girls High School Cross Country teams to travel to Vermont to participate in the regionals

The Superintendent presented the request from the athletic department for the cross country teams to travel to Vermont on November 11 & 12 to participate in the New England Cross Country championships. He explained that the teams just won the states so were unable to request permission for this trip earlier. After a brief discussion, Trish Brigham made a motion to approve the trip as requested. Elaine Moloney seconded. The motion was approved 5-0.

12e. Consideration of proposal to authorize the Finance Committee to sign school warrants

Kevin Sweeney made a motion to authorize the Finance Committee to sign warrants for the School Board. Henry Adams seconded. The motion was approved 5-0.

12f. Consideration of proposal from the Finance Committee to decrease the temperature in the schools from 70° to 69°

Kevin Sweeney made a motion to adopt the Finance Committee recommendation as stated. Henry Adams seconded. After a brief discussion, the motion was approved 5-0.

12g. Consideration of Cape Elizabeth's portion of the PATHS budget for FY2006-07

Kevin Sweeney made a motion to adopt the Cape Elizabeth portion of the Part I, \$60,000, & Part II, \$3,500, budget and to authorize Kevin Sweeney to report this to the PATHS board at its November meeting. Elaine Moloney seconded. The motion was approved 5-0

12h. Consideration of proposed bus lease

The Superintendent presented a proposal for a bus lease in the amount of \$70,080.00. Kevin Sweeney made a motion that under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1005 the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Banknorth Leasing Corporation in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Committee (the "issuer") (\$70,080.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection

with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal

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Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and he/she hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United State in connection with the issuance of said tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof. Anne Belden seconded. The motion was approved 5-0.

12i. Policies - First Reading

IKB: Homework

Anne Belden presented the policy and noted that the second page should be IKB_R: Homework Guidelines

D policies presented for first reading; fiscal policies reviewed by the Business Manager, Pauline Aportria, for accuracy in reflecting current practice.

These policies were presented for first reading, so no action was necessary.

12j. Consideration of request from Project Graduation Committee to travel outside the state with the seniors in June Action on this item was taken earlier in the meeting.

12k. Review of proposed budget schedule

The Superintendent presented a list of proposed dates for budget meetings for the review of the Board. He informed them that he is seeking input from them about whether the proposed dates . He asked for all input by the end of the week so that the dates can be finalized by Monday.

13. Public Comment - There was no public comment

14. School Board Agenda Requests - There were no agenda

requests.

15. Chairman Sweeney announced dates of upcoming meetings involving the School Board and its committees.

There being no further business, the meeting was adjourned at 9:27.

Respectfully submitted,

Alan H. Hawkins

Superintendent of Schools

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