

Upcoming Meeting Dates

Meeting Agendas

-- [Business Meeting December 13, 2005](#)

Meeting Minutes

-- [Personnel Committee Meeting November 28 2005](#)

-- [Finance Committee Meeting September 27, 2005](#)

-- [Substance Abuse Policy Committee Meeting December 14, 2005](#)

-- [Business Meeting November 8, 2005](#)

-- [Policy Subcommittee Nov. 15, 2005](#)

-- [Communications Subcommittee Meeting January 19, 2005](#)

DATES TO REMEMBER

Personnel Committee

Monday, December 19, 2005

1:00 p.m.

Superintendent's Office

Substance Abuse Committee

Wednesday, December 14, 2005

8:00 a.m.

William H. Jordan Conference Room

School Board Extracurricular Committee

Tuesday, December 20, 2005

2 p.m.

William H. Jordan Conference Room

Finance Committee Meeting

Wednesday, December 28, 2005

8 a.m.

Superintendent's Office

School Board Workshop

Tuesday, January 3, 2006

7:00 p.m.

Middle School Library

Topic: Student Voice/Youth Empowerment

School Board Business Meeting

Tuesday, January 10, 2006

7:00 p.m.

Town Hall Council Chambers

School Board Communications Committee

Wednesday, January 11, 2006

Time and place to be announced

Substance Abuse Committee

Wednesday, January 11, 2006

8:00 a.m.

William H. Jordan Conference Room

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MEETING AGENDA

CAPE ELIZABETH SCHOOL DEPARTMENT

Cape Elizabeth, Maine

TUESDAY, December 13, 2005

SCHOOL BOARD MEETING

7:00 p.m. - Council Chambers

FOLLOWED BY

Executive Session

To discuss negotiations with bargaining units as provided by 1
MRSA 405 (6)(D)

William H. Jordan Conference Room

A G E N D A

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance and C.E.H.S. Choral performance
2. Election of School Board officers for December 2005-December 2006
 - o Election of Chair
 - o Election of Vice-chair
3. Adjustments to agenda
4. Approval of November School Board minutes
5. Comments by high school and middle school representatives
6. COMMUNICATIONS
 - a. Notification from teacher regarding extended sick leave for the birth of a child
7. RECOGNITION
 - a. Contributions to school community by Parents Associations and Booster Groups

8. SUPERINTENDENT'S REPORT

- a. Report on NWEA training

9. COMMITTEE REPORTS

- a. Finance Committee - Kathy Ray
- b. Planning Committee - Elaine Moloney
- c. Policy Committee - Anne Belden
- o Substance Abuse Policy Review Subcommittee - Trish Brigham
- d. Personnel Committee - Elaine Moloney
- e. Communications Committee - Rebecca Millett
- f. Student Extra-Curricular Committee - Elaine Moloney

Reports from non-Board Committees

- a. Legislative Liaison - Rebecca Millett
- b. Cape Elizabeth Education Foundation - Elaine Moloney
- c. PATHS General Advisory Committee - Kevin Sweeney

Board Advisory Committees

- a. Town's Comprehensive Plan Committee

10. UNFINISHED BUSINESS

- a. Board appointments
 - o Approval of slate of appointments
 - o Approval of individual appointments
- a. Policies - second reading
 - IKB: Homework
 - Policies from D Section of Policy Manual
- b. Consideration of proposed trips
 - o Swim Team members to MIT
 - o Costa Rica

11. NEW BUSINESS

- a. Policies - First Reading

- EGAD: Copyright Compliance
- EGAD-R: Copyright Compliance Administrative Procedure
- GCSA: Employee Computer and Internet Use
- GCSA-R: Employee Computer and Internet Use Rules
- IJND: Cape Elizabeth School District Web Site
- IJND-R: Cape Elizabeth School District Web Site Guidelines
- IJNDA: Distance Learning Program
- IJNDB-R: Student Computer and Internet Use
- IJNDB-R: Student Computer and Internet Use Rules

b. Approval of the Superintendent's goals for July 1, 2005 - December 31, 2006

c. Consideration of election of the Superintendent

d. Consideration of request from a teacher for unpaid leave

e. Consideration of the appointment of citizen to serve on the Community Services Advisory Committee

f. Consideration of the dissolution of:

- The Calendar Committee and add its responsibilities to the Policy Committee

- The Sabbatical Leave Committee and add its responsibilities to the Personnel Committee

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MEETING MINUTES

SUPERINTENDENT'S REPORT FOR NOVEMBER 2005 Page 8

November 8, 2005

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, November 8, 2005, at 7:00 p.m. in the Council Chambers.

School Board members present were:

Kevin Sweeney, Chair

Henry Adams

Anne Belden

Patricia Brigham

Elaine Moloney

Alan H. Hawkins, Superintendent of Schools

School Board members unable to attend:

Rebecca Millett

Kathy Ray

The meeting was called to order at 7:00 PM by Chairman Kevin Sweeney.

Others present included: Steve Connolly, Tom Eismeier, Jeff Shedd, Sue Weatherbie, Conor Hankinson, Daly Gruen, Jack Fisher, Will Daly, Martha Palmer, Kerry Kertes

1. Pledge of Allegiance to the Flag led by Board Member Henry Adams

2. Adjustments to agenda

- Item 11c: Policy IGA was added for second reading

- An updated copy of the PATHS Budget for Item 12g was distributed

- Item 12j. "Consideration of a request regarding project Graduation" was added. It was moved up on the agenda to be heard before Item 4 "Communication" to accommodate Martha Palmer who was present to present the proposal

- Item 12k "Consideration of proposed budget schedule" was added

- Item 12c "Consideration of proposed trip by members of the swim team to MIT" was moved to be heard after Item 5 "Comments bySchool students"

3. Approval of School Board Minutes

Henry Adams made a motion to accept the minutes of the regular meeting held on October 11, 2005 as presented. Elaine Moloney seconded. The motion was approved 5-0.

SUPERINTENDENT'S REPORT FOR 2004 Page 8a

School Board Minutes (continued)

Martha Palmer presented a request to allow the seniors to travel out of state for their Project Graduation experience in June. She explained the reasoning for the request and answered questions

from board members. Anne Belden made a motion to approve Project Graduation for June of 2006 as an out of state field trip. Elaine Moloney seconded. The motion was approved 5-0.

4. Comments by Student Representatives

Conor Hankinson and Daly Gruen, the High School representatives to the School Board, reported on items of interest from the students' perspective at the High School.

Jack Fisher and Will Daly updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. Anne Belden and Elaine Moloney reported that they attended the Maine School Board Association's Fall Conference and have sent written reactions to the sessions attended to fellow board members.

5b. The superintendent directed attention to the copy of the Middle School student newspaper, The Student Voice, included in this month's packet as a sample of work at the Middle School.

5c. It was noted that a copy of a report on fall athletics was included in this month's board packet.

5d. Trish Brigham listed congratulations to a number of groups and individuals for accomplishments.

5e. Kevin Sweeney noted that this is his last meeting as chair of the School Board and took a few minutes to reflect and say, "Thank you."

6. COMMENTS FROM PUBLIC There were no comments from the public.

Item 12 c "Consideration of proposed trip by members of the swim and dive teams to MIT" was moved up on the agenda at this point to accommodate the coach who was present to present the request.

Swim Coach Kerry Kertes presented a proposal to take members of the swim team on a training trip to MIT on December 27-29. He explained the details of the trip and answered questions board members asked. Anne Belden made a motion to approve the training trip of the swim and dive teams to the Boston area on December 27-29 as proposed. Henry Adams seconded. The motion was approved 5-0.

7. RECOGNITION

Henry Adams was recognized for his 18 months' service on the School Board. After commenting on Mr. Adams' contributions, Chairman Sweeney presented him with a small token of

appreciation.

SUPERINTENDENT'S REPORT FOR 2004 Page 8b

School Board Minutes (continued)

8. SUPERINTENDENT'S REPORT

The Superintendent introduced Phil Coupe of Smart Energy. He presented a proposal to the School Board regarding the possibility of using at least one of the schools as a prototype for using renewable energy. He explained that he needs School Board approval in order to apply for grants to carry the work forward. He is looking at both solar and wind energy as renewable resources. It was the consensus of the Board that it is an idea worth exploring. A meeting will be set up with the Finance Committee to discuss it further and answer questions.

9. SCHOOL REPORT

Pond Cove Principal Tom Eismeier made a presentation on the Teacher Leader position, its history, where we are with it this year, and what are seen as the next steps.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Elaine Moloney reported that the subcommittee met on October 25 where they signed warrants, reviewed appropriations reports, and discussed items including energy reports and proposed budget meeting dates. There will be two items (11e & 11f) proposed by the Finance Committee for the School Board's consideration at tonight's meeting.

10b. Planning Committee

Elaine Moloney reported that information is being gathered. The hope is to devote an upcoming workshop to the status of the Future Direction Plan.

10c. Policy Subcommittee

Policy Subcommittee Chairperson Anne Belden reported that the committee met on October 19. Gary Lanoie presented sample technology policies which will be revised and brought back to the committee at its November meeting. Pauline Aportria presented fiscal policies from the D Section of the policy manual. A number of these will be presented for first reading tonight and others will be brought back to the Policy Committee at its November meeting. The homework policy will also be presented for first reading tonight.

10d. Personnel Committee

Elaine Moloney reported that the committee met on October 24. The Superintendent Evaluation Tool was approved and review started on the staff evaluation tools. At the upcoming meeting on November 28 the committee will be looking at the administrator evaluation tools.

10e. Communication Committee

There was no report from the Communication Committee.

10f. Athletic Committee

Elaine Moloney reported that the committee has not met since the last School Board meeting. Hopefully there will be a meeting of Sports Done Right in December.

SUPERINTENDENT'S REPORT FOR 2004 Page 8c

School Board Minutes (continued)

Reports from Non-Board Committees

10g. Legislative Liaison - Rebecca Millett met with State Representative Connie Goldman. Connie agreed to set up a meeting with herself, Rebecca and Jim Rier of the DOE to discuss EPS (Essential Programs and Services).

10h. PATHS - Kevin Sweeny explained the budget proposal for PATHS that the Board will be voting on at tonight's meeting.

Board Advisory Committees

10i. Town's Comprehensive Plan Committee - Elaine Moloney updated the Board on the work of the Comprehensive Planning Committee including information about the telephone survey, meeting with the state planning office, feedback from community, and the vision statement.

11. UNFINISHED BUSINESS

11a. Information on insurance regarding Costa Rica trip

Additional information received from Mark Pendarvis regarding the proposed exchange trip with students from Costa Rica was reviewed. After discussion, no action was taken on the item pending final information from our insurance company .

11b. Confirmation of appointment of Rebecca Millett to the Athletic/Co-Curricular Committee

No action taken since all committee assignments will be redone in December.

11c. Policies - Second Reading

Anne Belden presented Policy IGA: Curriculum Development for

second reading. There have been no changes since the first reading . Anne Belden made a motion to accept the policy as presented. Elaine Moloney seconded. The motion was approved 5-0.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee positions

Superintendent Hawkins recommended: Eric Wersing, Assistant Hockey Coach; Muzzy Barton, Middle School Nordic Skiing; Matty Reid, Middle School Boys Basketball.

Elaine Moloney made a motion to accept the Superintendent's recommendations as presented. Anne Belden seconded. The motion was approved 5-0.

12b. Consideration of the superintendent's recommendations to co-curricular fee positions

Superintendent Hawkins recommended: Middle School -SAT, Tammy Thatcher; High School - Speech & Debate, Matt Clements; NEASC Steering Committee Betsy Nilsen, Roger Rioux, Hannah Jones, Katie Lisa, Ted Jordan; Jazz Combos I & II, Ralph Norris; Jazz Band II, Todd Roberts; Theater Assistant, Deb Riccio; Tech Design (Drama), Peter Bloom; Systemwide/Mentors for Teachers as required by Certification - Julie Tseliki.(for Gina Rozzi).

Elaine Moloney made a motion to accept the Superintendent's recommendations as presented. Trish Brigham seconded. The motion was approved 5-0.

SUPERINTENDENT'S REPORT FOR 2004 Page 8d

School Board Minutes (continued)

12c. Consideration of proposed trip by members of the swim team to MIT. This item was acted upon earlier in the meeting.

12d. Consideration of request from the Athletic Department to allow the Boys & Girls High School Cross Country teams to travel to Vermont to participate in the regionals

The Superintendent presented the request from the athletic department for the cross country teams to travel to Vermont on November 11 & 12 to participate in the New England Cross Country championships. He explained that the teams just won the states so were unable to request permission for this trip earlier. After a brief discussion, Trish Brigham made a motion to approve the trip as requested. Elaine Moloney seconded. The motion was approved 5-0.

12e. Consideration of proposal to authorize the Finance Committee to sign school warrants

Kevin Sweeney made a motion to authorize the Finance Committee to sign warrants for the School Board. Henry Adams seconded. The motion was approved 5-0.

12f. Consideration of proposal from the Finance Committee to decrease the temperature in the schools from 70° to 69°

Kevin Sweeney made a motion to adopt the Finance Committee recommendation as stated. Henry Adams seconded. After a brief discussion, the motion was approved 5-0.

12g. Consideration of Cape Elizabeth's portion of the PATHS budget for FY2006-07

Kevin Sweeney made a motion to adopt the Cape Elizabeth portion of the Part I, \$60,000, & Part II, \$3,500, budget and to authorize Kevin Sweeney to report this to the PATHS board at its November meeting. Elaine Moloney seconded. The motion was approved 5-0

12h. Consideration of proposed bus lease

The Superintendent presented a proposal for a bus lease in the amount of \$70,080.00. Kevin Sweeney made a motion that under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1005 the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Banknorth Leasing Corporation in the name and on behalf of the Town of Cape Elizabeth, a municipal school unit, acting by and through its School Committee (the "issuer") (\$70,080.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement; and that no part of the proceeds of said tax-exempt lease purchase agreement shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal

SUPERINTENDENT'S REPORT FOR 2004 Page 8e

School Board Minutes (continued)

Revenue Code of 1986, as amended (the "Code"); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of said Code; and that the Superintendent be and he/she hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United State in connection with the issuance of said tax-exempt lease purchase agreement will be excluded from

the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof. Anne Belden seconded. The motion was approved 5-0.

12i. Policies - First Reading

IKB: Homework

Anne Belden presented the policy and noted that the second page should be IKB_R: Homework Guidelines

D policies presented for first reading; fiscal policies reviewed by the Business Manager, Pauline Aportria, for accuracy in reflecting current practice.

These policies were presented for first reading, so no action was necessary.

12j. Consideration of request from Project Graduation Committee to travel outside the state with the seniors in June Action on this item was taken earlier in the meeting.

12k. Review of proposed budget schedule

The Superintendent presented a list of proposed dates for budget meetings for the review of the Board. He informed them that he is seeking input from them about whether the proposed dates . He asked for all input by the end of the week so that the dates can be finalized by Monday.

13. Public Comment - There was no public comment

14. School Board Agenda Requests - There were no agenda requests.

15. Chairman Sweeney announced dates of upcoming meetings involving the School Board and its committees.

There being no further business, the meeting was adjourned at 9:27.

Respectfully submitted,

Alan H. Hawkins

Superintendent of Schools

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POLICY COMMITTEE MINUTES

POLICY COMMITTEE MINUTES

NOVEMBER 15 2005

Present: Tom Eismeier, Trish Brigham, Steve Connelly, Alan Hawkins, Henry Adams, Jeff Shedd, Anne Belden

Others: Gary Lanoie, Rebecca Millet

I. Technology Policies

Gary Lanoie presented the packet of technology related policies using the MSMA samples. The committee reviewed the differences between our current policies and samples. They will all be presented for first reading at the Dec. meeting

II. Fiscal Policies

- DBAA – Authorization to Commit District Funds for Special Ed

This is ready for first reading in December

- DFR-Fundraising Administrative Procedures and DFAB – Athletic Booster Organizations were discussed and need more discussion before first reading

III. IKB Homework

This policy will be presented without changes for second reading in December

IV. Federal Nutrition Guidelines

Alan briefly reported that the state has come up with guidelines and the committee can begin work on this policy

On agenda but was not able to discuss due to lack of time:

- IHOA Field Trips and Excursions
- Medication Administration Policy

POLICY COMMITTEE MINUTES

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* Medication Administration Policy

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Minutes Communications Committee

January 19, 2005

Present: Trish Brigham, Kelly Hasson, Rebecca Millett, Mary Page

I. Encourage school board attendance of high school student council meetings. Rebecca will contact Dwight Ely to learn schedule.

II. School Board Informational Brochure: meeting information will be added including opportunities to participate and will refer to both business and committee meetings. Brochure will reference web site as information source.

III. Committee will seek to have school board committee information on website upon completion of committee definitions.

IV. Committee will continue to request all school board meetings prepare agendas and publish minutes in a timely fashion.

V. Committee members will take the next two months to propose goals and objectives for the committee to be approved by school board

Next meeting: To be determined

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CE School Board

Substance Abuse Policy Subcommittee

CE School Board

Substance Abuse Policy Subcommittee

Meeting Minutes- December 14, 2005

Members Present: Mary Cox, Heather Furman, (SAC), Keith Weatherbie, Trish Brigham, Elaine Moloney, Alan Hawkins, Mark Dorval, Mark Tinkham, Jeff Shedd, Rick Madden.

Committee members absent: Anne Belden, Katie Lisa

Guests: Conor Hankinson, Daly Gruen, Robert Furman, Kathy Ray, Kevin Sweeney

Meeting began at 8:00AM

Discussion Item: Contracts

The SAC representatives urged the Committee to incorporate seasonal contracts into the new policy. They based this belief on the fact that kids who participate in extracurricular activities should not be held to a higher standard than peers, when they are between seasons or not on a team. Also, they felt that the seasonal contract offers a good reminder each season about substance abuse issues; and taps into the positive aspects of peer pressure i.e. when a student feels a responsibility to their team mates to make good decisions. The students felt that seasonal contracts reinforced this pact mentality in the right way. The students felt that seasonal contracts would result in a more effective policy in terms of discouraging drinking among kids.

Discussion ensued acknowledging the positive effect which peer pressure can potentially have on students. The question was raised as to whether or not the concept reflected reality currently among the sports teams. Also raised was the issue that participation in extracurricular activities is a privilege, so that higher standards may be appropriate for students engaged in these activities. Also, in accordance with Code of Conduct, students need to be held accountable for their decisions, no matter when they occur.

The Committee also discussed the fact that a policy which included seasonal contracts as opposed to full-year contracts might send the message that the school district was condoning drinking when students were between seasons or off-contract. It was reiterated that drinking is illegal and we can't condone it in

any way. The student's premise that seasonal contracts would be more effective, even if they did send the wrong message was acknowledged as evidence that improved educational programs in the area of substance abuse were needed.

It was also noted that the role of parents needs to be factored into the issue of substance abuse policy. Parents should be involved in the education piece and in the contract process.

It was acknowledged that there was merit to arguments on both sides of the issue and that perhaps neither offer a perfect solution but shared goal was keeping kids safe and helping them make good decisions.

A vote was taken and the majority of the Committee supported the full year contract. The vote was 8-2 with all but Mary Cox and Heather Furman supporting the full year contract.

Discussion Topic: Tobacco

The SAC reps proposed that tobacco remain in the same policy as alcohol and drugs and not be discussed in a separate policy as was suggested at the last meeting. The Committee agreed in principle realizing that, some students are of legal age to use legalized tobacco products. Smoking is prohibited on school grounds for all, however.

Discussion Topic: Consequences/Full Year Contract Implementation

It was proposed that a year long contract would be signed at the beginning of the year and reviewed or referred to at beginning of each season. Office would keep a list of students who had signed contracts.

There are several issues related to consequences which arise when converting to a full year contract. The Administration and SAC will work together to draft a list which will define seasons; consequences- weeks vs. contests; timing of consequences- is immediate or when next activity begins... etc.

Discussion Topic: Consequences for violations on school grounds or at school events

Committee continued review of the draft document Jeff presented at the November meeting. There are several new consequences which are being proposed as additions to existing policy. These include:

*Forfeiture of school, athletic, activity and class leadership positions for the remainder of the year

*Forfeiture eligibility for National Honor Society and school recognitions except for strictly academic recognitions for the remainder of the year i.e. scholarships

*Forfeiture of the privilege to participate in covered activities for one calendar year

The Committee acknowledged that this situation implies that there is no self referral. The Committee supported these additional proposals.

Discussion Topic: Consequences for Furnishing or Trafficking illegal substances on school grounds

Same as above. New proposals include:

*Forfeiture of school, athletic and activity leadership positions for the remainder of student's CEHS career

*Forfeit eligibility for National Honor Society and all school recognitions except for strictly academic recognitions for remainder of student's CEHS career

This scenario withdraws these privileges for remainder of career, as opposed to year due to the more serious nature of the infraction.

The Committee did decide to withdraw the privilege of participating in a covered activity for one calendar year only as opposed to student's career as originally proposed. This was in recognition of the fact that the activity in which the student is involved may serve a positive role in the student's life.

Discussion Topic: Hosting Parties/crashing parties

Due to problems which have occurred around this activity, it was proposed that this scenario be included as an infraction in the policy. The Committee began discussing this, primarily in context of jurisdiction aspect and enforceability of the policy.

Administration commented that they currently spend time investigating what goes on each weekend. It is difficult to investigate these situations, and creates contentious situations.

It was mentioned that at some point parents need to take responsibility for what goes on in their homes and held responsible. The new "Key" program which the Police Dept. is introducing may help with this.

The meeting adjourned at 9:30 AM. Next meeting is scheduled for Wednesday, January 11 @ 8AM in the Jordan Conference Room.

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Personnel Committee Minutes

Personnel Committee Minutes

November 28, 2005

1:00 p.m.

Superintendent's Office

Attending: Alan Hawkins, Superintendent; School Board members, Elaine Moloney, Kathy Ray

Utilizing drafts developed by past Superintendent Tom Forcella and Interim Superintendent Bob Lyman, the Personnel Committee "fine-tuned and updated" job descriptions for the Pond Cove Principal, Middle School Principal and High School Principal. Administrators were involved with the initial development of these drafts.

It was agreed that the Personnel Committee would finish all job descriptions for the District Leadership Team before bringing a final packet forward to the School Board for final approval.

The originally scheduled Personnel meeting set for Monday, December 19th was to address job descriptions for support staff with attendance by corresponding supervisors. Alan will determine if these are ready. If not, work will continue on the District Leadership Team job descriptions.

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Finance Committee Minutes

September 27, 2005

A meeting of the Finance Committee was held on Tuesday, September 27, 2005 at 12:30 p.m. in the Superintendent's Conference Room at Cape Elizabeth Town Hall.

Committee members present: Kathy Ray (Chair), Elaine Moloney, and Rebecca Millett

Committee members unable to attend: none

Others Present: Alan Hawkins, Pauline Aportria, Connie Goldman, and Ernie MacVane

The committee signed warrants and reviewed appropriations reports.

Connie briefed us on the current status of the EPS funding situation in Augusta. She indicated that the targeted funds model is problematic. There will also be forthcoming a written piece on the use of targeted funds for technology and any monies not used will be forfeited.

Connie commented that Maine's local assessment system is the most cumbersome in the country, and she is looking to promote streamlining it.

Rebecca talked with Connie about the ramp up versus EPS model and she and Connie are going to get together to go over the details. Connie was interested and wanted to take the information back to Augusta. As Rebecca indicated, we need clarification, preferably in writing, as to how much of the funds are meant for tax relief and how much are meant for schools.

Connie encouraged looking into regionalization, especially on transportation for expense savings.

Rebecca asked Connie about local control. Do we have it or don't we? Connie indicated that although Augusta has a lot of rules, they don't really have the resources to enforce them.

Connie spoke about Sue Gendron going to the legislature to enquire about energy relief, which may not need to go through the budget process.

Ernie reviewed the energy management projects that have been completed, are in progress and yet to be done. This list was generated from an evaluation of the mechanical systems done by Herriman Associates in 1999. The five top energy savers have been the variable speed drives installed in the boiler room at the high school, the parking lot lights being put on the computerized energy management system, the energy management burner control system installed in all schools, the domestic hot water boiler installed for summer use, and the replacement of the locker room rooftop air exchanger.

The Ed Tech that had been requested was being withdrawn as some rearranging of student loads had been done.

Pauline and Ernie put together, per the request of the committee, a Cape Elizabeth School Department energy cost summary. There was some discussion as to whether to include the pool energy costs. Pauline will re-calculate and get a new one distributed.

A new report showing monthly energy usage vs. budget will be put together to keep us abreast of where things stand.

Kathy suggested that the former food service task force be incorporated into the finance committee and a monthly reporting continue to be made on the status of the overdue student accounts. Elaine and Rebecca agreed to this proposal, so it will be brought up at the next business meeting for a vote.

There will be a town council meeting on October 20th with the auditors at 7:30 pm.

The next Finance Committee meeting will be held on October 25, 2005 at 12:30 in the superintendent's office.

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