

Meeting Minutes

-- [Regular Meeting January 14, 2003](#)

MEETING MINUTES

A meeting of the School Board was held on Tuesday, January 14, 2003, at 6:30 p.m. in the William H. Jordan Conference Room at Cape Elizabeth Town Hall.

School Board members present were:

Marie Prager, Chair

George Entwistle, 3rd

Elaine Moloney

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

School Board member unable to attend: Jennifer DeSena

Others present included: Jeffrey Shedd, Larry Malone, Kathryn Landon-Malone

The meeting was called to order at 6:30 p.m. by Chair Marie Prager.

George Entwistle made a motion to enter executive session to discuss a personnel matter. Susan Steinman seconded the motion. The motion was approved 6-0. The School Board entered executive session at 6:31 p.m.

Kevin Sweeney made a motion to reenter public session. Kathy Walsh seconded the motion. The motion was approved 6-0. The School Board entered public session at 7:25 p.m. The meeting was adjourned to the Council Chambers for the regular business meeting.

The regular business meeting was called to order in the Council Chambers at 7:30 p.m. by School Board Chair Marie Prager.

School Board members present were:

Marie Prager, Chair

George Entwistle, 3rd

Elaine Moloney

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

School Board member unable to attend: Jennifer DeSena

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Aaron McKenney Elise Moody-Roberts, Elise Moloney, Alison Coulter

1. Pledge of Allegiance to the Flag led by Marie Prager

2. Adjustments to agenda There were no adjustments to the agenda.

3. Approval of School Board Minutes

The minutes of the regular meeting held on December 10, 2002 were approved as presented.

4. Comments by Student Representatives

Aaron McKenney, High School representative to the School Board, reported on items of interest from the students' perspective at the High School.

Elise Moloney and Elise Moody-Roberts, updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. Marie Prager noted that there will be a 5th grade video conference with the Bronx Zoo in Jill Bell's classroom tomorrow, Wednesday, January 15, 2003, from 10:30-11:00 a.m.

5b. Marie Prager pointed out the memo in the Board's information packet regarding the high school mentors and the many ways they are helping students at Pond Cove and Middle School.

5c. Kevin Sweeney commented on the fine job the third grade classes did in their study of local government.

6. COMMENTS FROM PUBLIC

There were no comments from the public.

7. RECOGNITION

Alison Coulter, High School Spanish teacher, was presented a certificate of recognition for achieving

National Board Certification status.

8. SUPERINTENDENT'S REPORT

8a. The Superintendent announced that the Cape Elizabeth School Board has been selected to participate in a study conducted by NESDEC into what attracts outstanding citizens to run for and stay on local school boards. Cape Elizabeth is the only district in Maine selected for participation in this study.

8b. Dr. Forcella directed the attention of Board members to a letter included in their packets from Carmen Melito informing the Board of his intention to retire at the end of the current school year.

8c. The Superintendent pointed out the enclosure in the Board packet regarding the May 6, 2003 municipal election. He pointed out that three School Board seats are due to be filled.

8d. The Superintendent reported that he met with Town Manager Michael McGovern and Police Chief Neil Williams regarding the traffic issue at the high school just before school and just after school. A committee is to be formed to define the problem and come up with a recommendation. The composition of the committee was reviewed and two volunteers were sought from the School Board. Kathy Walsh and Kevin Sweeney will serve on the committee.

9. PRINCIPALS' REPORTS

Each of the building principals updated the School Board on topics of interest at their respective schools.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairman Elaine Moloney reported that the subcommittee will be meeting directly after the business meeting and therefore she had no report.

10b. Policy Subcommittee

Policy Subcommittee Chairperson Susan Steinman reported that the committee met on January 8. They reviewed sample policies for Code of Conduct and discussed the process they would follow to get input from all stakeholders before finalizing the recommendation to present to the entire Board. The next meeting of the committee will be held on

Wednesday February 5, 2003 at noon in the Jordan Conference Room.

11. UNFINISHED BUSINESS

11a. Policies - Second Reading

- Policy BGB: Policy Adoption and Amendment was presented for second reading. Susan Steinman made a motion to adopt the policy as presented. Kevin Sweeney seconded. The motion was approved 6-0.
- Procedures BGB-R: policy Adoption and Amendment - Procedures was presented for second reading. Susan Steinman made a motion to adopt the procedures as presented. Kevin Sweeney seconded. The motion was approved 6-0.
- Policy CHD: Administration in Policy Absence was presented for second reading. Susan Steinman made a motion to adopt the policy as presented except all references to "School Committee" should be changed to "School Board". Kevin Sweeney seconded. The motion was approved 6-0.
- IGBAA: Referral/Pre-referral was presented for second reading. Susan Steinman made a motion to adopt the policy as presented. Kathy Walsh seconded. The motion was approved 6-0.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendation to athletic fee position

Dr. Forcella nominated: Farausi Cherry for Expansion Boys Basketball at the Middle School. George Entwistle made a motion to accept the Superintendent's recommendation. Susan Steinman seconded. The motion was approved 6-0.

12b. Consideration of the superintendent's recommendation to co-curricular fee position

Dr. Forcella nominated: Heidi Kendrick for high School Theater Assistant. Kathy Walsh made a motion to accept the Superintendent's recommendation. Susan Steinman seconded. The motion was approved 6-0.

Chairperson Prager announced dates of upcoming meetings involving the Board and its subcommittees.

The meeting was adjourned to the Jordan Conference Room for the Finance Subcommittee meeting which had to be postponed

from 7:00 until the end of the business meeting because of the length of the executive session convened at 6:30.

13. Consideration of the Superintendent's request to enter executive session to discuss a student discipline issue

School Board members present were:

Marie Prager, Chair

George Entwistle, 3rd

Elaine Moloney

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

School Board member unable to attend: Jennifer DeSena

Elaine Moloney made a motion to enter executive session to discuss a student discipline issue. Kevin Sweeney seconded. The motion was approved 6-0. The School Board entered executive session at 9:00 p.m.

Kevin Sweeney made a motion to reenter public session. Susan Steinman seconded. The motion was approved 6-0. The School Board entered public session at 10:00 p.m.

There being no further business, the meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools