

[Dates to Remember](#)

Meeting Agendas

-- [Regular Meeting September 16, 2003](#)

Meeting Minutes

-- [Regular Meeting August 28, 2003](#)

DATES TO REMEMBER

Public Forum on School Building Projects

Tuesday, Sept. 23

6 p.m.

High School Library

followed by

School Board Workshop

7 p.m.

followed by

School Board Executive Session to discuss a personnel issue

Public Forum on School Building Projects

Wednesday, Sept. 24

10 a.m.

Community Center, 343 Ocean House Road

followed by tour of high school facility

Special Meeting

Friday, Oct. 3

10 a.m.

William H. Jordan Conference Room, Town Hall

Topic: Approval of Application to State Department for Revolving Building Renovation Funds

Policy Subcommittee Meeting

Tuesday, October 7, 2003

12:00 Noon

William H. Jordan Conference Room

Finance Subcommittee Meeting

Tuesday, October 14, 2003

6:30 p.m.

William H. Jordan Conference Room

School Board Meeting

Tuesday, October 14, 2003

7:30 p.m.

Council Chambers

School Board Workshop

Tuesday. September 28, 2003

7:00 p.m.
High School Library
Topic: TBA

Building Committee Meeting

Thursday, October 2, 2003

7:30 p.m.

William H. Jordan Conference Room

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MEETING AGENDA

CAPE ELIZABETH SCHOOL DEPARTMENT

Cape Elizabeth, Maine

TUESDAY September 16, 2003

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

7:00 p.m. Finance Committee Meeting

William H. Jordan Conference Room

PRECEDED BY

6:00 p.m. Executive Session regarding a personnel issue

The School Board Meeting will be immediately followed by an Executive Session to discuss a legal issue

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

Pledge of Allegiance

Adjustments to agenda

Approval School Board minutes

- a. August 28, 2003 regular school board meeting

COMMUNICATIONS

- a. MSMA Fall Conference/October 23 & 24

COMMENTS FROM THE PUBLIC

RECOGNITION

- a. Kathy Walsh for service on the School Board

SUPERINTENDENT'S REPORT

Report on opening of school

Report on consortium meeting in St. Louis, MO

Report on Maine Municipal Association regional meeting

PRINCIPALS' REPORTS

Pond Cove

High School

Middle School

COMMITTEE REPORTS

Finance Subcommittee

Policy Subcommittee

UNFINISHED BUSINESS

- a. Data Management System

NEW BUSINESS

Consideration of Superintendent's recommendations for athletic fee positions for fall 2003

Consideration of Superintendent's recommendation to fill co-curricular fee position for school year 200 - 2004

Approval to receive and spend all federal and state grants for the 2002-03 school year

Request from a teacher for family rearing leave

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MEETING MINUTES

The regular meeting of the School Board was held on Thursday, August 28, 2003, at 7:30p.m. in the Council Chambers.

School Board members present were:

Marie Prager, Chair

Anne Belden

Jennifer DeSena

Elaine Moloney

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chair Marie Prager.

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, George Entwistle, Gary Lanoie

1. Pledge of Allegiance to the Flag led by Marie Prager
2. Adjustments to agenda ñ There were no adjustments to the agenda.
3. Approval of School Board Minutes

The June 10, 2003 School board meeting minutes were approved as presented.

4. Comments by Student Representatives

There were no comments from the student representatives.

5. COMMUNICATIONS

- 5a. Annual Report on Volunteer Services

Dr. Forcella directed the board members' attention to the report on volunteer services for the 2002-03 school year included in their packet. He noted the quality of the program and the high level of volunteerism in our schools.

- 5b. The Superintendent pointed out that a report on college admissions of the Class of 2003 was included in the board packet for the School Board's review.

- 5c. The resignations of George Entwistle and Kathy Walsh from the School board were noted.

- 5d. A letter from the State Department of Education regarding the successful review of our Special Education Program was summarized by the superintendent.

- 5e. Information regarding field trips and fundraising at the Middle School for the upcoming school year was summarized and included in the packet.

6. COMMENTS FROM PUBLIC

There were no comments from the public

RECOGNITION

7a. Gary Lanoie was recognized for being selected an iApple Distinguished Educator by Apple Computer. He was presented a certificate in recognition of this outstanding accomplishment.

7b. George Entwistle was presented a small token of appreciation for his seven years of service to the Cape Elizabeth school community on the board and recognized for his exemplary leadership, contributions, and accomplishments.

8. SUPERINTENDENT'S REPORT

8a. It was reported that two teacher resignations were received over the summer: Betsy deGroff, part-time choral music at the high school, and, Erica Stump, English teacher at the high school.

8b. The following teachers have been hired for the upcoming school year.

Pond Cove School: Karen Dow, Sarah Saffer, and Linda Seigmund in Grade 1; Jackie Petrillo, Special Education, and Deborah Sampson, half-time kindergarten

Middle School: Rebecca Bean, general and choral music; Ann-Marie Dionne, World Language; Kathy Walsh, grade 5

High School: Carrie Apanovitch, social studies; Elaine Brasard, special education; Karen Dyer, .2 ceramics; Mia Jordan, special education; Erica Kent, English; Karen Lamb, English; Elizabeth Mylroie, special education; Mary Poker-Page, .4 social studies; Kristen Thomas, .6 choral music; Jonathan Whitehead, physics & math

System-wide: Kristen Greer Freve and Maureen Messer, occupational therapists; Kristen Rollins, .6 school psychologist

8c. Sue Weatherbie gave a report on the very successful summer recreation program including the preschool program, the day camp and the Capability camps. The total registration for the programs was 3,463 with the number of participants at a record 1,161.

8d, The Superintendent reported that the schools are ready for the students on September 2. He complimented the custodial and maintenance staff for their work over the summer.

8e. Dr. Forcella reported that there has been a change in Maine's response to the No Child Left Behind national legislation. In a recent letter, Commissioner Gendron explained that statewide assessments will be developed for grades 3, 5, 6, & 7.

8f. Update on Future Direction Plan

The Superintendent reported that the all day meeting at Verrilloís (in Portland by Exit 8 of the Maine Turnpike) involving the entire staff, community members, students and parents was very positive. Representative from NESDEC will take the data from the meeting, collate it, and formulate a report. The Future Direction Planning Committee will take this report and other data to make proposed revisions extend it to 2009, and present it to the School Board for consideration by next September.

8. Superintendentís Report (continued)

8g. Update on Cape Elizabeth Education Foundation

Dr. Forcella reported that the CEEF is moving forward with the capital campaign for this fall to raise funds for the endowment fund.

8h. The Superintendent reported that the District Leadership Team met on August 19th and established the following goal areas:

Extension of Future Direction Plan

Local Assessment System completion

Plan for laptops after 2004

Implementation of supervision & Evaluation Plan

Selection of administrative software

Focus area retreats

9. PRINCIPALS' REPORTS

The three building principals took the time for their reports to update the School Board regarding summer work at the schools, speak to the positive start of the new school year with teachers and plans for the students returning. Principals also added their thanks to George Entwistle for his long and dedicated service on the School Board.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chair Elaine Moloney reported that the subcommittee met prior to the school board meeting where they reviewed appropriations reports and discussed items including the technology equipment leases and a workshop being attended by Pauline Aportria and Ernie MacVane.

10b. Policy Subcommittee

Policy Subcommittee Chairperson Jennifer DeSena reported that

the committee will have its first meeting of the school year in October. Presently it is scheduled for October 1 at noon, but the date and/or time may be changed.

11. UNFINISHED BUSINESS

There was no unfinished business for consideration.

12. NEW BUSINESS

12a. Consideration of the Superintendent's recommendations to athletic fee positions

Dr. Forcella recommended:

High School: Amanda Johnson, JV Girls Soccer; Jeremy LaRose, JV Field Hockey

Anne Belden made a motion to accept the Superintendent's recommendations for high school athletic positions. Jennifer DeSena seconded. The motion was approved 5-0.

Middle School: Gary Newell, 8th Grade Boys Soccer; Sarah Kinsella, 8th Grade Girls Soccer; Joe Hendrickson, 7th Grade Girls Soccer; Jerry McQueeney, Cross Country; Joe Doane, Cross Country; Susan Ray, Tennis; Ben Putnam, Tennis

Jennifer DeSena made a motion to accept the Superintendent's recommendations to Middle School athletic fee positions. Anne Belden seconded. The motion was approved 5-0.

12b. Consideration of the Superintendent's recommendations to co-curricular fee positions

Dr. Forcella recommended:

High School: Speech Coach, Hannah Jones; Assistant Speech Coach, Kevin McNulty; Debate Coach, Gretchen McNulty; Special education Department Chair, Ben Raymond

Jennifer DeSena made a motion to accept the Superintendent's recommendations. Anne Belden seconded. The motion was approved 5-0.

12e. Consideration of two lease purchase agreements ñ computer/technology equipment

Elaine Moloney made the following motions: ìThat under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055, the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Banknorth Leasing Corporation in the name and on behalf of the Town of Cape Elizabeth a municipal school unit acting by and through its School Committee (the ìIssuerî) for technology, with an aggregate purchase price of Fifty One

Thousand, Nine Hundred Five Dollars (\$51,905.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement, shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a private activity bond or an arbitrage bond within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the Code); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265 (b) (3) (B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof.

And a second motion dealing with technology:

That under and pursuant to the provisions of Title 20-A M.R.S.A. Sections 1001 and 1055, the Superintendent of Schools be and hereby is authorized to execute and deliver a tax-exempt lease purchase agreement with Banknorth Leasing Corporation in the name and on behalf of the Town of Cape Elizabeth a municipal school unit acting by and through its School Committee (the Issuer) for technology, with an aggregate purchase price of Fifty Seven Thousand, Four Hundred Fifty-three Dollars (\$57,453.00), in such form as the Superintendent may approve; and that the appropriate officials of the Issuer be and hereby are authorized to execute and deliver on behalf of the Issuer such other documents and certificates as may be required in connection with such tax-exempt lease purchase agreement, shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the tax-exempt lease purchase agreement to be a private activity bond or an arbitrage bond within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the Code); and that the tax-exempt lease purchase agreement issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265 (b) (3) (B) of said Code; and that the Superintendent be and hereby is authorized to covenant on behalf of the Issuer to file any information report and pay any rebate due to the United States in connection with the issuance of said tax-exempt lease purchase agreement, and to take all other lawful actions necessary to insure the interest portion of the rental

payments under and pursuant to the tax-exempt lease purchase agreement will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof.

Anne Belden seconded. The motions were approved 5-0.

There being no further business, Elaine Moloney made a motion that the meeting be adjourned. Jennifer DeSena seconded. The motion was approved 5-0.

Before adjourning, Marie Prager reminded people of dates of upcoming meetings of the School Board and its subcommittees.

The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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