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Meeting Agendas

-- [Regular Meeting May 14, 2002](#)

Meeting Minutes

-- [Regular Meeting April 9, 2002](#)

DATES TO REMEMBER

School Board Workshop Meeting

Tuesday, May 21

7:00 p.m. - High School Library

Topics: Superintendent Evaluation

School Board Evaluation

Building Committee Meeting

Thursday, May 30, 2002

7:00 p.m. - William H. Jordan Conference Room

Policy Subcommittee Meeting

Wednesday, June 5, 2002

12:00 Noon - William H. Jordan Conference Room

Finance Subcommittee Meeting

June 11, 2002

6:30 p.m. - William H. Jordan Conference Room

followed by:

Regular School Board Meeting

7:30 p.m. - Council Chambers

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MEETING AGENDA

TUESDAY, May 14, 2002

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

6:30 Finance Committee Meeting

followed by Executive Session to discuss negotiations for support personnel and administrators

William H. Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH

CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance

2. Adjustments to agenda

3. Approval of April School Board minutes

4. Comments by high school and middle school students

5. COMMUNICATIONS

6. a. Teacher resignation

7. COMMENTS FROM PUBLIC

8. RECOGNITION

a. Dr. Jeff Saffer, School Physician

b. High School Students who raised money for Camp Sunshine

c. High School Physics students

9. SUPERINTENDENT'S REPORT

a. Update on Future Direction Planning

b. Update on Education Foundation

c. Report from Mark Pendarvis and High School Spanish Students on trip to Costa Rica

d. Report from Ted Jordan and High School Economics students on trip to New York Stock Exchange

10. PRINCIPALS' REPORTS

a. Pond Cove - Jonathan Bass, Principal for the Day

b. High School

c. Middle School

11. COMMITTEE REPORTS

a. Finance Subcommittee

b. Policy Subcommittee

c. Building Committee

12. UNFINISHED BUSINESS

a. Policies - Second Reading

- DBAA - Authorization to Commit Special Education Funds
- DF-R: Fundraising Administrative Procedure
- DFAB: Athletic Booster Organizations
- DFD-R: Athletic Regulation: Gate Receipts and Admissions/Fundraising
- GBL: Personnel Records
- JJI: Philosophy and Beliefs
- JJI-R Athletic Administrative Guideline/Philosophy & Beliefs
- JJA: Athletic Steering Committee
- JJIF: Sanctioning of Sports
- JJIG: Evaluation of Coaches
- JJJ-R: Athletic Rules and Regulations
- JJJ-R1 Athletic Substance Abuse Policy
- JJJ-R2 Athletic Contract

b. Consideration of school calendar for 2002-03 school year

13. NEW BUSINESS

a. Policies - First Reading

- IJOB - Athletic Field Trips
- IJOB-R - Athletic Field Trip Request Form

b. Consideration of a teacher's request for an unpaid leave of absence for the 2002-03 school year

c. Consideration of a proposal for a shared position at the third grade level for the 2002-03 school year

d. Consideration of Superintendent's nominations of teachers to continuing contract

e. Consideration of Superintendent's nominations of teachers to second year probationary contracts

f. Consideration of Superintendent's nomination to the

position of Pond Cove Guidance for 2002-03

d. Consideration of amendment to the 2002-03 School Budget adopted at the April meeting

e. Consideration of a proposed Fulbright Teacher Exchange

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MEETING MINUTES

The regular meeting of the School Board was held on Tuesday, April 9, 2002, at 7:30 p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:38 PM by Chairman George Entwistle.

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Gary Lanoie, John Casey, Sarah Simmonds, Chris Roy, Dave Greenwood, Brianna Bowman

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

2. Adjustments to agenda - There were no adjustments to the agenda.

3. Approval of School Board Minutes

The minutes of the regular meeting held on , March 12, 2001 were approved as presented.

4. Comments by Student Representatives

Chris Roy and Dave Greenwood, the High School representatives to the School Board, reported on items of interest from the students' perspective at the High School.

Brianna Bowman updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. The Superintendent pointed out to the Board members that there was a list of probationary teachers in their packets who will be eligible for nomination to continuing contracts or second year contracts. They will be presented for consideration at the May meeting. The list is in the packet this month for board members' review.

6. COMMENTS FROM PUBLIC - There were no comments from the public.

7. RECOGNITION - There were no items for recognition.

8. SUPERINTENDENT'S REPORT

8a. Update on Future Direction Planning - The Future Direction Planning Team meeting will be held in early June after final approval of the budget for next year.

8b. Update on the Education Foundation - The Education Foundation Board of Directors will hold a retreat for its members on April 28.

8c. Announcement of teacher retirements

In addition to retirements announced earlier this year the following have sent letters announcing their intention to retire at the end of the current school year:

Nancy Rallis - Grade 1 teacher; currently completing her 20th year in Cape Elizabeth

Norman Richardson - High School instrumental music teacher; currently completing his 8th year in Cape Elizabeth

These teachers, along with other retirees will be recognized at the June School Board meeting.

9. PRINCIPALS' REPORTS

The principals updated the School Board on topics of interest at their respective schools.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairman Kevin Sweeney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed the proposed budget.

10b. Policy Subcommittee

Policy Subcommittee Chairperson Jennifer DeSena reported that the subcommittee met on April 3 and discussed the policies to be reviewed tonight, one special education policy for first reading and a number of athletic related policies for second reading. The next meeting of the committee will be held May 1 at noon in the Jordan Conference Room.

10C. Building Committee

Building Committee Chairperson Marie Prager reported that its last meeting the committee looked at the layouts for the High School and initial layouts for the proposed addition to Pond Cove School. One thing they need to know is whether or not to make space for a full-day kindergarten program. After a discussion, Elaine Moloney was appointed to reconvene the committee that studied this question several years ago.

11. UNFINISHED BUSINESS

John Casey presented a PowerPoint presentation on the work done by the Athletic Task Force on the athletic related policies before the board for a second reading. Following this presentation, the policies were reviewed one at a time for any further input from Board members. They will be presented for a final reading at the May meeting. The policies reviewed were:

- DF-R: Fundraising Administrative Procedure
- DFAB: Athletic Booster Organizations
- GBL: Personnel Records
- JJI: Philosophy and Beliefs
- JJI-R Athletic Administrative Guideline/Philosophy & Beliefs
- JJIA: Athletic Steering Committee
- JJIF: Sanctioning of Sports
- JJIG: Evaluation of Coaches
- o JJJ-R: Athletic Rules and Regulations

12. NEW BUSINESS

12a. Policies - First Reading

DBAA - Authorization to Commit District Funds for Special Education

The policy was presented by Superintendent Forcella and an explanation about the necessary revision was given by Director of

Special Education Claire LaBrie.

No action was taken. The revised policy will be presented for second reading at the May meeting.

12b. Consideration of the superintendent's recommendations to athletic fee positions

Dr. Forcella recommended:

High School Outdoor Track (volunteer) Tim Forcella; 7th Grade Baseball Drew Riddle; 7th/8th Grade Track David Kinsella; 7th/8th Grade Tack Kim Sturgeon; Expansion Baseball Matt Whaley

Elaine Moloney made a motion to accept the Superintendent's recommendations to athletic fee position. Jim Rowe seconded. The motion was approved 7-0.

12c. Consideration of the school calendar for the 2002-03 school year

Superintendent Forcella presented the calendar as recommended by the Calendar Committee. He explained that the calendar contains only 3 five-hour days (all late start) as opposed to 8 in the current year's calendar. He also explained that two full-day teacher development days have been taken out of the calendar with a proposal that teachers be given the responsibility for developing individual plans for the best use of this professional development time. The proposed calendar will be brought back at the May 14th meeting for final consideration.

12d. Consideration of a teacher's request for an unpaid leave of absence for 2002-03

The Superintendent presented a request from Lydia Schildt, World Language teacher at the Middle School, for an unpaid leave of absence for the 2002-03 school year. In her letter Ms. Schildt explained that the year would be spent furthering her education and fluency in Spanish. Jim Rowe made a motion to approve a one-year unpaid leave of absence for Lydia Schildt. Elaine Moloney seconded. The motion was approved 7-0.

12e. Consideration of the 2002-2003 School Budget

Kevin Sweeney, Finance Subcommittee Chair, presented the proposed 2002-2003 School Budget with an explanation of the latest modifications. A parent, Gail Atkins, spoke to make an appeal to retain the introduction of Latin into the high school curriculum and a discussion of that issue followed. Each School Board Member commented on the proposed budget and the budget process.

Kevin Sweeney made a motion to adopt a budget of \$15,038,234.00 for the 2002-2003 school year. Susan Steinman

seconded. The motion was approved 6-1. (Yes- J. DeSena, G. Entwistle, E. Moloney, M. Prager, S. Steinman, K. Sweeney) (No- J. Rowe) Mr. Rowe explained that he believes the staff and administration have done an extremely fine job, but he cannot support a budget that represents a \$0.98 increase to the tax rate. He feels that he cannot quietly accept revenue dictated to us by the State Department of Education and the State Legislature.

13. Consideration of the Superintendent's request to enter executive session to discuss negotiations with the Administrators Association, Secretaries and Ed Tech I Bargaining Unit, and Ed Tech II and Ed Tech III Bargaining Unit. Jennifer DeSena seconded. The motion was approved 7-0.

Chairman Entwistle announce dates of upcoming meetings involving the Board and its subcommittees. He also announced that the Board would not be reentering public session after the executive session.

The public meeting was adjourned at 10:40 p.m. The Board moved to the William H. Jordan Conference Room and reconvened in executive session at 10:45 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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