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Meeting Agendas

-- [Regular Meeting October 9, 2001](#)

Meeting Minutes

-- [Regular Meeting September 20, 2001](#)

DATES TO REMEMBER

Building Committee Meeting

Wednesday, October 10, 2001 - 7:00 p.m.

William H. Jordan Conference Room

School Board Workshop Meeting

Tuesday, October 23, 2001 - 7:00 p.m.

High School Library

Policy Subcommittee Meeting

Wednesday, November 7, 2001

12:00 Noon - William H. Jordan Conference Room

Finance Subcommittee Meeting

November 13, 2001

6:30 p.m. - William H. Jordan Conference Room

followed by:

Regular School Board Meeting

7:30 p.m. - Council Chambers

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MEETING AGENDA

TUESDAY, October 9, 2001

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

7 p.m. Finance Committee Meeting

William H. Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance

2. Adjustments to agenda

3. Approval of September School Board minutes

4. Comments by high school and middle school students

5. COMMUNICATIONS

6. COMMENTS FROM PUBLIC

7. RECOGNITION

8. SUPERINTENDENT'S REPORT

- a. Update on Cape Elizabeth Education Foundation
- b. Update on Future Direction Planning
- c. Request from teachers for sabbatical leave for the 2001-2002 school year
- d. Comments on MEA Test Results

9. PRINCIPALS' REPORTS

- a. Pond Cove
- b. High School
- c. Middle School

10. COMMITTEE REPORTS

- a. Finance Subcommittee
- b. Policy Subcommittee
- c. Building Committee

11. UNFINISHED BUSINESS

- a. Consideration of proposed exchange trips to France and Costa Rica

12. NEW BUSINESS

- a. Consideration of policies for first reading for revision

Ø IHBAB - Students' Educational
Records Policy

Ø IHBAB-R - Procedures for Students'
Educational Records Policy

Ø IHBABA - Notification of Rights
Under FERPA

b. Consideration of Superintendent's recommendations to co-curricular fee positions

c. Consideration of Superintendent's recommendations to athletic fee positions for winter 2001-02

d. Consideration of slate to serve on the Building/Renovation Project Committee

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MEETING MINUTES

The regular meeting of the School Board was held on Thursday, September 20, 2001, at 7:30 p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairman George Entwistle.

Others present included: Jeff Shedd, Nancy Hutton, Tom Eismeier, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Chris Roy, Dave Greenwood, Brianna Bowman, Lily Hoffman

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

Following the pledge of allegiance, Chairman Entwistle called for a moment of silence to reflect on the tragic events of September 11, 2001.

2. Adjustments to agenda

An Item 13 "Consideration of the Superintendent's request to enter executive session to discuss a personnel matter" was added.

3. Approval of School Board Minutes

The minutes of the regular meeting held on August 22, 2001 were approved as presented.

4. Comments by Student Representatives

Chris Roy and Dave Greenwood introduced themselves as the High School representatives to the School Board for the coming year. They reported on the students' response to the tragic events of September 11th. They also reported on items of interest from the students' perspective at the High School through the opening weeks of school.

Brianna Bowman and Lily Hoffman, both eighth graders, introduced themselves as the Middle School representatives to the School Board for the coming school year. They reported on the students' response to the tragic events of September 11th and updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. The Superintendent pointed out that there were two items in the School Board packet in the communications section:

- o a report on college admissions for the Class of 2001;
- o a schedule of outdoor experience trips and fundraising being planned at the Middle School for the 2001-02 school year.

5b. Jim Rowe reported that he had the opportunity to speak to the South Portland/Cape Elizabeth Rotary Club on September 5 regarding the Maine Learning Results.

5c. Kevin Sweeney thanked all who called to express concern for his family members during the September 11 tragedies. He also requested that names of any Cape Elizabeth residents who are members of the military be provided to the School Department since there are classes which would like to adopt them to keep their moral up.

6. COMMENTS FROM PUBLIC

There were no public comments.

7. RECOGNITION

There were no items for recognition

8. SUPERINTENDENT'S REPORT

8a. Update on Cape Elizabeth Education Foundation

The Superintendent informed the Board that a subcommittee of the Cape Elizabeth Education Foundation traveled to Portsmouth, NH to meet with a representative of the education foundation from Rye, New Hampshire. He will keep the Board updated as the committee continues its work.

8b. Update on Future Direction Planning

Dr. Forcella informed the School Board that a four-page executive summary has been created to distributed in an effort to get information out to the community. (They have been distributed at the recent curriculum nights.) It contains key elements of the plan and the implementation schedule for the 2001-2002 school year. He also informed the Board about the work being started by the implementation teams.

8c. The Superintendent gave a brief report on the successful opening of school.

9. PRINCIPALS' REPORTS

Each of the building principals gave a report on the opening of school at their respective buildings and the way the news of the terrorist attacks on September 11 was handled.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairman Kevin Sweeney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including a financial update on staff changes.

10b. Policy Subcommittee

Policy Subcommittee Chairman Jennifer DeSena reported that the subcommittee met on Wednesday, September 5, 2001. They have established an Athletic Task Force to provide recommendations regarding the need for any changes/additions/deletions in athletic policy.

10c. Facilities Committee

Marie Prager reported that she spoke at the curriculum nights in regard to the school construction/renovation referendum coming up in the spring. A building committee is being established and volunteers are needed for it.

11. UNFINISHED BUSINESS

There was no unfinished business for consideration.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee positions

Dr. Forcella recommended: Sarah Jordan, 8th grade girls soccer; Tim Thompson, 7th grade girls soccer; Jeremy LaRose, 7th grade field hockey; Ben Putnam, 7th & 8th grade tennis.

Jim Rowe made a motion to accept the Superintendent's

recommendations to the athletic fee positions. Susan Steinman seconded. The motion was approved 7-0.

12b. Consideration of the superintendent's recommendations to co-curricular fee positions

Dr. Forcella recommended: High School Positions - Dwight Ely, Senior Class Advisor; Belinda Snell (.25) & Katie Lisa (.25), Natural Helpers; Sarah Gridley, Literary Magazine; Joan Moriarty (.5) & Deborah Jackson (.5), Freshman Class Advisors; Middle School Position - Joanne Paquette, 7th Grade Representative to SAT; Mentors (10) for new teachers - Linda Paul, Kelly Hasson, Suzanne Janelle, Buddy Earle, Mary Murphy, Julie Tselikis, Kim Huckle, Joe Doane, Claire Ramsbotham, & Margaret Welch.

Marie Prager made a motion to accept the Superintendent's recommendations for co-curricular fee positions. Jennifer DeSena seconded. The motion was approved 7-0.

12c. Approval to receive and spend all federal and state grants for 2001-02 school year

Kevin Sweeney made a motion seconded by Jennifer DeSena to grant the necessary School Board approval to receive and spend all federal and state grant funds for the 2001-2002 school year. The motion was approved 7-0.

12 d. Consideration of a request from a teacher to postpone his sabbatical leave

Dr. Forcella informed the Board that Andy Strout has submitted a letter requesting that the sabbatical leave granted to him for one trimester of the current school year be postponed until the 2002-03 school year. He explained that Andy is doing so out of concern for the physical education program at the middle school since his long-time co-worker and only other member of the department at the middle school is on extended sick leave.

His request for a sabbatical leave for the 2002-03 school year will be considered with all others received for the 2002-03 school year. No action by the School Board was needed at this time.

12e. Request for sabbatical leave for 2002-03 school year

The Superintendent reported to the Board that Richard Rothlisberger, an art teacher at the high school, has submitted a notification of intent to apply for a sabbatical leave for the 2002-03 school year. No action by the School Board was required at this time.

Before moving to Item 13, Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees.

13. Consideration of the Superintendent's request to enter executive session for the purpose of discussing a personnel issue.

Kevin Sweeney made a motion to enter executive session to discuss a personnel issue. Elaine Moloney seconded. The motion was approved 7-0. Chairman Entwistle announced that the School Board would not reenter public session and would adjourn at the end of the executive session. The School Board adjourned to executive session in the William H. Jordan Conference at 8:20 p.m.

Having concluded the executive session, Kevin Sweeney made a motion to adjourn. Jennifer DeSena seconded. The motion was approved 7-0. The meeting adjourned at 8:54 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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