

[Dates to Remember](#)

Meeting Agendas

-- [Regular Meeting June 12, 2001](#)

Meeting Minutes

-- [Regular Meeting May 8, 2001](#)

DATES TO REMEMBER

School Board Workshop Meeting

June 19, 2001

7:00 p.m. - Superintendent's Office

Topic: Superintendent's Evaluation (Executive Session)

[Return to top](#)

MEETING AGENDA

TUESDAY, June 12, 2001

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

5:45 p.m. Executive Session/Student Reentry Plan

6:15 p.m. Organizational Meeting

6:45 p.m. Finance Committee Meeting

William H. Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval of May School Board minutes
4. Comments by high school and middle school students
5. COMMUNICATIONS
 - a. Letter from citizen regarding Senior Transition Project
 - b. Reflections of the year by Board members
6. COMMENTS FROM THE PUBLIC

7. RECOGNITION

- a. Annual recognition of staff for years of service
- b. Recognition of retiring faculty/staff

8. SUPERINTENDENT'S REPORT

- a. Feedback on May 25 professional development day
- b. Notification of resignations and rescission of a resignation
- c. MEA Results -- Reading , Writing, Health

9. PRINCIPALS' REPORTS

- a. Middle School
- b. Pond Cove
- c. High School

10. COMMITTEE REPORTS

- a. Finance Subcommittee
- b. Policy Subcommittee
- c. Facilities Committee

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- a. Consideration of Superintendent's nomination to high school principal position
- b. Consideration of Superintendent's nominations to teaching positions for 2001-02
- c. Consideration of Superintendent's request for 2 teacher transfers from part-time to full-time
- d. Consideration of Superintendent's nominations of athletic fee positions for fall 2001
- e. Consideration of Superintendent's nominations to fill co-curricular fee positions for school year 2001 - 2002
- f. Consideration of approval of negotiated Educational Technician III contract
- g. Consideration of adoption of the 5-year Future Direction Plan for Cape Elizabeth Schools

h. Consideration of proposal to authorize summer hiring

i. Consideration of a request from a teacher for 2 weeks unpaid leave in February 2002

j. Consideration of proposal for extended athletic trip

k. Consideration of a request regarding a student trip to Europe in April 2002

l. Consideration of requests for extended field trips

13. Consideration of request to enter executive session to discuss Superintendent's evaluation

[Return to top](#)

MEETING MINUTES

May 8, 2001

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, May 8, 2001, at 7:30p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Dr. Thomas Forcella, Superintendent of Schools

School Board Member Unable to Attend:

Kevin Sweeney

The meeting was called to order at 7:30 PM by Chairman George Entwistle.

Others present included: Dwight Ely, Nancy Hutton, Tom Eismeier, Carmen Melito, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Kirsten Barton, Sarah Nelson, Derick Baillie, Kristine Babick, Jeremy Allmendinger

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

2. Adjustments to agenda

There were no adjustments to the agenda.

3. Approval of School Board Minutes

The minutes of the regular meeting held on April 10, 2001 were amended to show in item 12d. that Kevin Sweeney abstained and the vote was 6-0 with one abstention. The minutes were approved as amended.

4. Comments by Student Representatives

Sarah Nelson and Kirsten Barton, the High School representatives, and Derick Baillie and Kristine Babick, the Middle School representatives to the School Board, updated the Board on activities of interest from the students' perspective at their respective schools.

5. COMMUNICATIONS

5a. The Superintendent informed the Board that letters of resignation have been received from Morris Russo, certified occupational therapy aide, and Winthrop Phillips, high school English teacher. He also informed the Board that a letter has been received from Marla Bonneau, Assistant Principal at Pond Cove, that she intends to retire at the end of her current contract, June 30, 2001.

6. COMMENTS FROM THE PUBLIC

There were no comments from the public.

7. RECOGNITION

7a. Pam Vose, one of our social workers employed in the special education program, was recognized for being chosen the Maine Special Education Therapist of the Year. She will be honored at a banquet in Augusta later this month.

7b. Members of the High School Concert Jazz Ensemble and the Jazz Combo I were recognized for placing first in their respective categories at the recent regional jazz competition at Berklee.

8. SUPERINTENDENT'S REPORT

8a. Carmen Melito reported on the three year Partnership in Arts and Learning (PAL) Grant. He recognized staff members Richard Rothlisberger, Joanne Lee, Marie Hayes, and Judy Ferrante and

parents Tina Harnden and Julie Boesky for their assistance in the assessment of needs and the grant writing.

8b. The Superintendent updated the Board on the progress in the search for a new High School Principal.

8c. The Superintendent updated the Board in regard to the Cape Elizabeth Education Foundation. It is hoped that members of the group will be available to come to the Board's June meeting.

8d. Dr. Forcella reported that the Future Direction Planning Action Teams have completed their work. They will be meeting with the Future Direction Planning Team tomorrow morning, May 9, 2001. In the afternoon, the FDPT will be developing the 5-year plan. The School Board Workshop on May 22 will be devoted to a review of the work done this year. The plan will be presented to the Board for consideration at the June meeting.

8e. The Superintendent reported that during the May 25th professional development day, the morning session will be spent sharing the Future Direction Planning work with the faculty, lunch will be a cookout with cooking and serving by the Board and administrators, and the afternoon time will be a celebration of the accomplishments of the past year's professional development. Tables will be set up in the Middle School gym with displays from the three schools.

9. PRINCIPALS' REPORTS

Jeremy Allmendinger, Principal for the Day at Pond Cove, gave a report on his day as the principal and then answered questions for the Board. Nancy Hutton reported on middle school activities and Dwight Ely reported for the high school.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

In the absence of Finance Subcommittee Chairman Kevin Sweeney, George Entwistle reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including student participation fees which have been set aside for now. They also discussed potential special education costs.

10b. Policy Subcommittee

Policy Subcommittee Chairman Jennifer DeSena reported that the subcommittee met on May 2, 2001 when they reviewed the participation fee information and athletic and co-curricular policies.

10c. Planning Committee Chair Marie Prager reported that the next meeting of the planning committee will be held on Friday, June 8, 2001.

11. UNFINISHED BUSINESS

11a. Jennifer DeSena presented Policy JJJ: Co-curricular and Athletic Programs and High School Eligibility Requirements for second reading. Jennifer DeSena made a motion that the revised policy be adopted. Susan Steinman seconded. The motion was approved 6-0.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee position

Dr. Forcella recommended Kimberly Sturgeon as assistant track coach at the Middle School. Jim Rowe made a motion to accept the Superintendent's recommendation. Elaine Moloney seconded. The motion was approved 6-0.

12b. Consideration of a request for an unpaid leave for the 2001-02 school year

The Superintendent presented a letter from Sara Berman, Pond Cove guidance counselor, requesting an unpaid leave of absence for family reasons for the 2001-02 school year. Dr. Forcella recommended approval of the leave. Jim Rowe made a motion to approve the unpaid leave for Sara Berman for the 2001-02 school year. Marie Prager seconded. The motion was approved 6-0.

12c. Consideration of the Superintendent's nominations of teachers for continuing contract

Dr. Forcella nominated the following teachers for continuing contract status: Debra Butterworth; Rebecca Kurty; Cameron Rosenblum; Bethany Etzel; Charles Carroll; Kimberly Huchel; Lydia Schildt; Matthew Whaley; Douglas Charamut; Jamie Gillette; John Griffin; Mark Pendarvis; Angela Schipani; Joel Shroder; Heather Sanborn, Elizabeth Fagan. Jim Rowe made a motion to accept the Superintendent's nominations of continuing contract teachers. Susan Steinman seconded. After a brief discussion, the

motion was approved 6-0.

12d. Consideration of the Superintendent's nominations of teachers for second year probatory contracts

Dr. Forcella recommended the following teachers for a second year probationary contract: Roxie Johnston; Frances Vita-Taylor; Allison Caruso; Joanne Paquette; Mary Smaha; Kimberly Sturgeon; Holly Swenson; Julie Williams; Beth Cillufo. Jennifer DeSena made a motion to accept the Superintendent's nominations of teachers for second year probationary contracts. Marie Prager seconded. The School Board motion was approved 6-0.

Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees.

13. Consideration of the Superintendent's request to enter executive session to discuss a legal matter

Jennifer DeSena made a motion to enter executive session to discuss a legal matter and to invite Director of Special Education Claire LaBrie to join them. Susan Steinman seconded the motion. The motion was approved 6-0. The adjourned to executive session at 8:29 p.m.

Jennifer DeSena made a motion to enter public session. Elaine Moloney seconded. The motion was approved 6-0. The Board entered public session at 9:01 p.m. There being no further business, the meeting was adjourned.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

[Return to top](#)