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Meeting Agendas

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Meeting Minutes

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DATES TO REMEMBER

School Board Workshop Meeting

Tuesday, March 27, 2001 - 7:00 p.m.

High School Library

TBA

Policy Subcommittee Meeting

Wednesday, April 4, 2001

12:00 Noon - William H. Jordan Conference Room

Finance Subcommittee Meeting

April 10, 2001

6:30 p.m. - William H. Jordan Conference Room

followed by:

Regular School Board Meeting

7:30 p.m. - Council Chambers

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MEETING AGENDA

TUESDAY, March 13, 2001

SCHOOL BOARD MEETING

7:30 p.m. - Town Hall Chamber

PRECEDED BY

7 p.m. Finance Committee Meeting

William H. Jordan Conference Room

FOLLOWED BY

School Budget Workshop

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval of January School Board minutes
4. Comments by high school and middle school students
5. COMMUNICATIONS
 - a. Copy of letter of resignation from High School Principal
6. COMMENTS FROM PUBLIC
7. RECOGNITION
8. SUPERINTENDENT'S REPORT
 - a. Report from High School Spanish teacher, Sonia Medina, on extended leave
 - b. Update on Future Direction Action Teams
9. PRINCIPALS' REPORTS
 - a. Pond Cove
 - b. High School
 - c. Middle School
10. COMMITTEE REPORTS
 - a. Finance Subcommittee
 - b. Policy Subcommittee
 - c. Planning Committee
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - a. Consideration of Superintendent's recommendation to athletic fee positions for spring 2001
 - b. Consideration of proposed extended baseball trip
 - c. Consideration of proposed extended lacrosse trip
 - d. Consideration of a teacher request for an unpaid leave for 2001-2002 school year
 - e. Consideration of a job description for the High School Principal
 - f. Consideration of sabbatical leave requests for 2001-2002

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MEETING MINUTES

February 13, 2001

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, February 13, 2001, at 7:30 p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Claire LaBrie, Pauline Aportria, Kirsten Barton, Sarah Nelson

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

2. Adjustments to agenda

Item 8a "Report from High School teacher, Sonia Medina, on extended leave" was postponed until the March meeting.

Item 5c "Update on state funding" was added.

Item 9c "High School Principal's Report" was eliminated.

3. Approval of School Board Minutes

The minutes of the regular meeting held on January 9, 2001 were approved as presented.

4. Comments by Student Representatives

Kirsten Barton, High School Representative to the School Board, reported on items of interest from the students' perspective at the High School.

Derick Baillie and Kristine Babick, Middle School representatives, were not able to attend the meeting so there was no Middle School student report.

5. COMMUNICATIONS

5a. Report from 2 teachers of intent to return/not return after 1-year unpaid leaves

- Ann Holt, a 3rd grade teacher at Pond Cove, sent written notification to the School Board that she does not intend to return to her teaching position in the fall of 2001.

- Sara Carroll, a 3rd grade teacher at Pond Cove, sent written notification to the School Board that she will be returning to her teaching position in the fall of 2001.

5b. The Superintendent pointed out to the School Board that there was a brief written update from Sue Richman, High School biology teacher, on her sabbatical leave. He also mentioned that he had recently met with Joyce Bell, Nancy Hutton, and Gary Lanoie for an oral report from Jill on her sabbatical leave.

5c. It was reported that under the current State Funding Formula, Cape Elizabeth is one of 180 districts in the state that will be losing state subsidy. Unless changes are made Cape Elizabeth will lose more than \$400,000 for 2001-02 school year. Voters were urged to contact their legislators in Augusta.

6. COMMENTS FROM THE PUBLIC

There were no comments from the public.

7. RECOGNITION

7a. Gail Parker, a 5th grade teacher at the Middle School, was recognized for the recent publication of her second book, Historical Memoirs: the Osteopathic Hospital of Maine/Brighton Medical Center: 1935-1998.

8. SUPERINTENDENT'S REPORT

8a. Dr. Forcella gave a brief update on the work of the Future Direction Action Teams. He noted that a copy of their draft reports was included in the School Board packets. He also informed the Board that a meeting for input from parents and community members was being planned for after the February break.

8b. The Superintendent informed the Board that a meeting of area superintendents from districts scheduled to lose state funding is

being held on Friday, February 16. He will be unavailable on that day, but Business Manager Pauline Aportria will be attending.

9. PRINCIPALS' REPORTS

The Middle School and Pond Cove principals updated the Board on activities and events occurring at their respective schools.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairman Kevin Sweeney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including the fact that we are over budget in heat (\$21,000) and electricity (\$26,000).

10b. Policy Subcommittee

Policy Subcommittee Chairman Jennifer DeSena reported that the committee met on February 7 when they reviewed and discussed sample policies in the athletics area. The next meeting of the group will be held on Wednesday, March 7, at 12:00 noon in the William H. Jordan Conference Room.

10c. Planning Committee

Planning Committee Chair Marie Prager reported that the committee met in its initial meeting on February 3 when they discussed and determined the major areas of spending to be considered by the group. Their goal is to develop a 5-Year Plan. They plan to address this at their next meeting on Friday, February 16 at 9:30 p.m. in the Jordan Conference Room.

11. UNFINISHED BUSINESS

11a. Consideration of recommendation from the Facilities Committee

Marie Prager, Chair of the Facilities Committee, reviewed the report which was distributed to board members last month for their review. Marie recommended that the Board approve the plan as presented by the Facilities Committee which includes major renovations to the 30-year old high school and an addition of 13,000 square feet of classroom space at Pond Cove to accommodate the Kindergarten's return to that facility. The cost will be \$4-5 million. The committee is recommending going to the voters with a referendum in the spring of 2002.

Marie Prager made a motion that the School Board request the Town Council to take the issue to referendum in the spring of 2002. Susan Steinman seconded the motion. Jim Rowe recused himself because of a possible conflict of interest. The motion was approved 6-0. (Yes - G. Entwistle, J. DeSena, E. Moloney, M.

Prager, S. Steinman, K. Sweeney. Recused - J. Rowe)

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to a co-curricular fee position

Dr. Forcella recommended Chaya Karon to be the High School Art Club Advisor for the second half of the school year 2000-2001.

Kevin Sweeney made a motion to accept the Superintendent's recommendation. Jim Rowe seconded. The motion was approved 7-0.

12b. Consideration of the superintendent's nominations to administrative positions for the 2001-2002 school year

Dr. Forcella nominated:

Principals - Thomas Eismeier, Pond Cove; Nancy Hutton, Middle School, Peter Dawson, High School

Assistant Principals - Marla Bonneau, Pond Cove; Carmen Melito, Middle School; Dwight Ely, High School

12b. Consideration of the superintendent's nominations to administrative positions for the 2001-2002 school year (continued)

District-wide - Claire LaBrie, Director of Special Education; Pauline Aportria, Business Manager; Gary Lanoie, Technology Coordinator; Keith Weatherbie, Athletic Administrator (.75); Suzanne Weatherbie, Community Services Director

Jim Rowe made a motion to confirm the Superintendent's nominations to the administrative positions for the 2001-02 school year. Marie Prager seconded. The motion was approved 7-0.

Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees.

There being no further business, the meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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