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Meeting Agendas

-- [Regular Meeting November 14, 2000](#)

Meeting Minutes

-- [Regular Meeting October 10, 2000](#)

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DATES TO REMEMBER

Facilities Committee

November 15, 2000

7:00 P.M. Community Services

School Board Workshop Meeting

November 28, 2000

7:00 - High School Library

Topic: TBA

Finance Subcommittee Meeting

December 12, 2000

6:30 p.m. - William H. Jordan Conference Room

followed by:

Regular School Board Meeting

7:30 p.m. - Council Chambers

Policy Subcommittee Meeting

Wednesday, December 6, 2000

12:00 Noon - William H. Jordan Conference Room

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MEETING AGENDA

Tuesday, November 14, 2000

SCHOOL BOARD MEETING

7:30 p.m. - Town Hall Chamber

PRECEDED BY

Finance Committee Meeting

7:00 p.m.

William Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval of October School Board minutes
4. Comments by high school and middle school students
5. COMMUNICATIONS
 - a. Update on high school students' April trip to Italy
6. COMMENTS FROM PUBLIC
7. RECOGNITION
8. SUPERINTENDENT'S REPORT
 - a. Update on Future Direction Action Teams
 - b. Update on use of shortened days
 - c. Update on District Leadership Team professional development activity
9. PRINCIPALS' REPORTS
 - a. Pond Cove
 - b. High School
 - c. Middle School
10. COMMITTEE REPORTS
 - a. Finance Subcommittee
 - b. Policy Subcommittee
 - c. Facilities Committee
11. UNFINISHED BUSINESS
 - a. Consideration of policies for second reading
12. NEW BUSINESS
 - a. Consideration of superintendent's nominations to athletic fee positions for winter 2000
 - b. Consideration of superintendent's nominations to co-curricular fee positions for 2000-2001
 - c. Consideration of proposal for Highs School Chorus field trip to Montreal

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MEETING MINUTES

The regular meeting of the School Board was held on Tuesday, October 10, 2000, at 7:30 p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:35 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Sarah Nelson, Kirsten Barton, Derick Baillie, Kristine Babick

1. Pledge of Allegiance to the Flag led by Chairman Entwistle
2. Adjustments to agenda

It was noted that the Middle School representatives should be added under Item 5.

3. Approval of School Board Minutes

The minutes of the regular meeting held on September 12, 2000 were approved as presented.

4. Comments by Student Representatives

Sarah Nelson and Kirsten Barton, the High School representatives to the School Board, reported on the goals of the SAC for the coming year. They also reported on other items of interest from the students' perspective at the High School.

Derick Baillie and Kristine Babick, both eighth graders, introduced themselves as the Middle School representatives to the School Board for the coming school year. They updated the Board on student activities at the Middle School.

5. COMMUNICATIONS

5a. Jim Rowe reported that he asked his son, a freshman at Colgate University in Hamilton, New York, if the Cape Elizabeth Schools had prepared him well for college. The answer was a resounding, "Yes."

5b. George Entwistle took the opportunity to thank all of the teachers and other staff members who prepared and presented the technology workshop held on September 26, 2000 in the Middle School Computer Lab. The purpose of the workshop was to showcase technology and how it has been integrated into the curriculum. He emphasized that resources devoted to technology seem to be time and money well spent.

6. COMMENTS FROM PUBLIC

There were no comments from the public.

7. RECOGNITION

7a. Dr. Forcella commented that he wanted to recognize, in a preliminary manner, those who have agreed to take on leadership roles in the strategic planning action teams. The people he mentioned included:

John Casey - Action Team #1 dealing with professional development and supervision and evaluation; Ingrid Stressenger - Action Team #5 dealing with curriculum; Beth Lewis - Action Team #3 dealing with indicators of success compared to other schools; Susan Dana - Action Team #6 dealing with climate and culture/behaviors and expectations; and Ogden Williams and Sara Berman - Action Team #2 dealing with communication. He went on to say that these individuals will be spending a lot of time heading up the action teams.

8. SUPERINTENDENT'S REPORT

a. Update on Future Direction Action Teams - Dr. Forcella reported that the action teams have been formed and that an orientation session for the members was held on October 3 with approximately thirty teachers in attendance.

b. Request from teachers for sabbatical leave for the 2001-2002 school year

The superintendent reported that there have been requests from three teachers for sabbatical leaves for the 2001-2002 school year. Two are for full year sabbaticals and one is for a partial year.

c. Comments on MEA Test Results

Dr. Forcella pointed out that a print out was included in the Board packet regarding the MEA test results for the 1999-2000 school year.

9. PRINCIPALS' REPORTS

The building principals reported on highlights of activities going on in their schools. Among other things, each of them reported on the use of the 'late start days' for teacher work and stated that the time was really appreciated and used to good advantage by the teachers.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairman Kevin Sweeney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriation reports, listened to a report from Ernie MacVane on facilities, reviewed the preliminary cost for Portland Arts and Technology High School, and reviewed the annual financial report.

10b. Policy Subcommittee

Policy Subcommittee Chairman Jennifer DeSena reported that the subcommittee met on October 4, reviewed special education policies recommended for revision/adoption, and worked on other policies to be presented for a first reading later in this meeting. The next meeting of the subcommittee will be held at noon on November 1, 2000 in the William H. Jordan Conference Room.

10c. Facilities Committee

Committee Chair Marie Prager reported that the architectural firm SMRT will meet with the committee tomorrow evening in the Jordan Conference Room and present its preliminary report on projected enrollments. The next meeting of the committee, after tomorrow's meeting, will be at 7:00 p.m. in the William H. Jordan Conference Room on November 1.

11. UNFINISHED BUSINESS

There was no unfinished business for consideration.

12. NEW BUSINESS

12a. Consideration of the superintendent's nominations to athletic fee positions

Dr. Forcella nominated: Kim Rovzar, 8th Grade Girls Basketball; Jim Ray, Varsity Boys Basketball; Jerry McQueeney, JV Boys Basketball; Creed Ray, Freshman Boys Basketball; Frank Marston, Varsity Girls Basketball; Tammy Loring, JV Girls Basketball; Doug Worthley, Indoor Track; Kerry Kertes, Varsity Swimming; Ben Raymond, Assistant Swimming; Paul Hathaway, Diving; Steve Ouellette, Ice Hockey; Curt Brown, Assistant Ice Hockey; Fern Cloutier, Assistant Ice Hockey; John & Ann Upton, Nordic Skiing (volunteers); Matt Whaley, 7th Grade Girls Basketball;

John Casey, 8th Grade Boys Basketball; Chris Turner, 7th Grade Boys Basketball.

Jim Rowe made a motion to accept the superintendent's nominations. Jennifer DeSena seconded. The motion was approved 7-0.

12b. Consideration of the superintendent's nominations to co-curricular fee positions

Dr. Forcella nominated: Norm Richardson, Jass Band I; Anthony Marro, Jazz Band II; Ralph Norris, Jazz Combo I; Mark Pendarvis, Freshman Class Advisor; Marianne D'Pasquale, Pond Cove Drama Director.

Kevin Sweeney made a motion to accept the superintendent's nominations. Elaine Moloney seconded. The motion was approved 7-0.

12c. Policies - First Reading

Jennifer DeSena introduced the following policies and accompanying administrative guidelines to the School Board for comment and input.

GCQE-Enrollment of Non-resident Employees' Children

JFCIAA - Student Support Teams & JFCIAA-R - Student Support Teams

IHBAC - Child Find Policy

IHBAI - Independent Educational Evaluations

JKF - Policy on Discipline Removals of Students with Disabilities & JKF-R Administrative Procedures for Removal of Students with Disabilities

IGBAA - Referral/Pre-referral & IGBAA-R Referral/Pre-referral Procedures

IHBAG - Policy on Programming in the Least Restrictive Environment & IHBAG-R -

Procedures on Programming in the Least Restrictive Environment

IHBAB - Student Educational Records Policy & IHBAB-R - Procedures for Student Educational Records Policy

IHBABA - Notification of Rights Under FERPA

IHBA - Individual Educational Plans

Recommended for removal from the Policy Manual upon legal advise

IHBAE - Model Procedures on Parent Involvement; IHBAD - Model Procedure on Personnel Development; ICB - Extended School Year Services; IHBGB - Exceptional Students, Home Schooled and Privately Educated

The policies were reviewed and discussed by the Board. Recommendations for change to GCQE and JFCIAA were noted by Ms. DeSena and will be taken back to the Policy Subcommittee at its next meeting.

12d. Consideration of a request from a teacher for an extended leave

Dr. Forcella presented a request from High School Spanish teacher, Sonia Medina, for a paid leave of absence from December 18, 2000 through January 4, 2001 to allow her to travel to and do research in Spain. Since this will coincide in part with a scheduled vacation, it would necessitate Ms. Medina missing 8 school days. The Superintendent recommended approval of the request, stating that the proposal stated in the letter would enhance the Spanish curriculum at the High School.

Kevin Sweeney made a motion to approve Ms. Medina's request for an extended, paid leave. Jim Rowe seconded. During discussion of the motion, it was noted that the Board anticipates a report from Ms. Medina on the trip and how the information gained is being incorporated into the curriculum some time in the spring. The motion was approved 7-0.

Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees.

There being no further business, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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A special meeting of the School Board was held on Tuesday, October 24, 2000, at 7:00p.m. in the High School Library.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

James Rowe

Susan Steinman

Kevin Sweeney

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:05 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Marla Bonneau, Carmen Melito, Dwight Ely, Gary Lanoie, Mary Bruns

1. The Board convened in a special meeting to consider a request for a student field trip for the high school economics class to go to visit the New York Stock Exchange. Economics Teacher, Ted Jordan, was present to supplement the written proposal with a verbal description of how the trip fits into the curriculum and how it connects to the learning objectives. After the explanation and a brief question/answer/discussion period, Kevin Sweeney made a motion to grant permission for 17 students, 2 chaperones and the teacher to make the proposed trip to New York to visit the New York Stock Exchange, the Federal Reserve Bank of New York, and the World Trade Center. Marie Prager seconded. The motion was approved 7-0.

2. There being no further business, the meeting was adjourned to a workshop session to discuss budget priorities for the school year 2001-2002.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools