

[Dates to Remember](#)

[Meeting Agenda](#) -- May 11, 2000

[Meeting Minutes](#)

a. [March 14](#)

b. [March 28](#)

DATES TO REMEMBER

School Board Workshop Meeting

May 23, 1999

7:00 p.m. - High School Library

Topics: TBA

Policy Subcommittee Meeting

June 15, 1999

9:00 a.m. - William H. Jordan Conference Room

Finance Subcommittee Meeting

June 13, 1999

6:30 p.m. - William H. Jordan Conference Room

followed by:

Regular School Board Meeting

7:30 p.m. - Council Chambers

School Board Organizational Meeting

Monday, June 12, 1999

7:40 p.m. - William H. Jordan Conference Room

High School Graduation

Sunday, June 11, 1999

2:00 p.m.

Fort Williams (weather permitting)

[Return to top](#)

MEETING AGENDA

Thursday, May 11, 2000

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

6:30 p.m. Executive Session to discuss negotiations

7:00 p.m. Finance Committee Meeting

William H. Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH

CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval of April School Board minutes
4. Comments by high school and middle school students

5. COMMUNICATIONS

6. RECOGNITION

- a. High School Math Team - State Championship
- b. Retiring School board members

7. SUPERINTENDENT'S REPORT

- a. Report on French Exchange trip
- b. Teacher Appreciation Week
- c. Update on Future Direction Planning Team

8. PRINCIPALS' REPORTS

- a. High School
- b. Middle School
- c. Pond Cove

9. COMMITTEE REPORTS

- a. Finance Subcommittee
- b. Policy Subcommittee

10. UNFINISHED BUSINESS

- a. Consideration of policies for second reading

BEDH - Cape Elizabeth School Board
Public Participation Policy for Regular
Meetings

GCSA-R - Employee Computer and
Internet Use Rules

IJNDB - Student Computer and Internet
Use

IJNDB-R - Student Computer and
Internet Use Rules

IJNDC - Web Site Development

JHCA - Use of Unscheduled Class Time
for High School Seniors

JJJ - Co-curricular and Athletic Programs
& High School Eligibility Requirements

KLD - Public Complaints About School
Personnel

b. Consideration of the calendar for school year 2000-
2001

11. NEW BUSINESS

a. Consideration of superintendent's nominations of
teachers for continuing contract status

b. Consideration of superintendent's nominations of
second year probationary teachers

c. Consideration of superintendent's nomination to fill
a teacher vacancy for 2000-01

d. Consideration of a request for approval of an
educational trip to Italy

e. Consideration of approval of negotiated contracts:

- Food Service Employees
- Educational Technicians II
- Bus Drivers, Custodians and Maintenance
Mechanics

12. Consideration of Superintendent's request to enter executive
session to discuss evaluation of Superintendent and School Board

[Return to top](#)

MEETING MINUTES

April 11, 2000

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday,
April 11, 2000, at 7:30p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman
Jennifer DeSena

Marie Prager
John Ridge
James Rowe
Kevin Sweeney
Keith Witherell

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:34 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Dwight Ely, Carmen Melito, Marla Bonneau, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Gary Lanoie, John Crafts, Elizabeth Geyer, Anna Metzger, Leslie Preti, Camille Braun

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

2. Adjustments to agenda

2a. Kevin Sweeney asked for additional policies to be added under Item 11b:

GCSA-R - Employee Computer and Internet Use Rules

IJNDB - Student Computer and Internet Use

IJNDB-R - Student Computer and Internet Use Rules

IJNDC - Web Site Development

JJJ-Co-curricular and Athletic Programs & High School Eligibility Requirements

2b. A report from the Pond Cove "Principal for a Day" was added under Item 4.

3. Approval of School Board Minutes

The minutes of the regular meeting held on March 14, 2000 and the special meeting held on March 28, 2000 were approved as presented.

4. Comments by Student Representatives

John Crafts and Elizabeth Geyer reported on items of interest from the students' perspective at the High School.

Middle School representatives Anna Metzger and Leslie Preti updated the Board on activities of interest going on at their school.

First Grader, Camille Braun, gave a brief report on

her experience as Pond Cove Principal for a Day. She was assisted by Principal, Tom Eismeier.

5. COMMUNICATIONS

There were no reports on communications items.

6. SUPERINTENDENT'S REPORT

6a. The superintendent announced two teacher resignations: Lynn Meader, .5 special education teacher at Pond Cove, has resigned to take a position closer to home. Her resignation will become effective on May 5, 2000. Karen Driscoll, a middle school teacher, has submitted her resignation effective at the end of the current school year.

6b. Dr. Forcella directed the board members' attention to information contained in their packets on the mission, vision and belief statements developed by a subcommittee of the Future Direction Planning Team. He stated that the next step is to get this information to staff, parents and community for input and then bring the final draft to the Board later this year for approval.

7. PRINCIPALS' REPORTS

Each of the building principals reported briefly on recent activities and items of interest occurring at their respective buildings.

8. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

8a. Finance Subcommittee

Finance Subcommittee Chairman Keith Witherell reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including an update on Blue Cross rates and sewer user fees.

8b. Policy Subcommittee

Policy Subcommittee Chairman Kevin Sweeney reported that the committee met on March 16, 2000 and worked on several policies which will be presented for first reading later in the meeting. The next meeting of the committee will be on Thursday morning, April 13, 2000.

8c. Facilities Committee

Marie Prager, committee chair, reported that the committee met on April 7, 2000, which was the fourth meeting of the year. She stated that at this point they are looking forward to a study of the needs identified. One of the major concerns of the committee is that in the next three years we move the kindergarten from the high school. The next meeting of the committee will be on May 19, 2000 at 11:00 a.m. in the William H. Jordan Conference Room.

9. UNFINISHED BUSINESS

Policy BEDH - Cape Elizabeth School Board Public Participation Policy for Regular Meetings was scheduled for second reading. Policy Subcommittee Chairman Kevin Sweeney asked that it be tabled until the May meeting to allow time to refine the wording. He asked that, in the meantime, the board incorporate the suggested revisions to allow non-agenda items to be addressed.

10. NEW BUSINESS

10a. Consideration of the calendar for school year 2000-2001

Dr. Forcella presented the proposed calendar to the School Board. He pointed out that, as discussed during the negotiations process, the need for additional staff development time has been addressed in two ways: two additional full teacher days and eight 5-hour days. After a discussion, this item was tabled until the May meeting to allow input from parent groups and clarification on the 5-hour days and how their effectiveness will be assessed.

10b. Policies - First Reading

The following policies were presented for first reading:

JHCA - Use of Unscheduled Class Time for High School Seniors (Four members of the High School Student Advisory Council were present to present the policy and answer questions from the Board.)

JJJ - Co-curricular and Athletic Programs & High School Eligibility Requirements (for revision)

KLD - Public Complaints About School Personnel

GCSA-R - Employee Computer and Internet Use Rules

IJNDB - Student Computer and Internet Use (for revision)

IJNDB-R - Student Computer and Internet Use Rules

IJNDC - Web Site Development

Technology Coordinator Gary Lanoie presented the technology related policies and answered questions for board members.

10c. Consideration of the superintendent's nominations to athletic fee positions

Dr. Forcella nominated:

Mort Soule 7th Grade Baseball

Andy Bernstein, Joe Groff, John Steinman 8th Grade Softball

Eric Krunkkala 8th grade Boys Lacrosse

Keith Witherell made a motion to accept the superintendent's nominations. John Ridge seconded. The motion was approved 7-0.

10d. Consideration of a teacher's request for a one-year unpaid leave of absence

The superintendent presented a letter from Sara Carroll, a third grade teacher at Pond Cove, requesting a one-year unpaid child rearing leave of absence. Both the superintendent and the building principal recommend that the leave be granted.

Jennifer DeSena made a motion to grant Sara Carroll a one-year unpaid leave of absence. Marie Prager seconded. The motion was approved 7-0.

Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees. He stated that the topics for the April 25th School Board Workshop will be the 2000-2001 school calendar and a preliminary discussion of goals for next year.

11. Consideration of the superintendent's recommendation to enter

executive session to discuss negotiations

Keith Witherell made a motion to enter executive session to discuss negotiations between the School Board and two units of the Cape Elizabeth Education Association, the Bus Drivers/Custodians Bargaining Unit and the Educational Technician II Bargaining Unit and to invite Business Manager Pauline Aportria to join them. Jim Rowe seconded. The motion was approved 7-0.

The School Board entered executive session at 9:15 p.m.

School Board members present were:

George Entwistle, Chairman
Jennifer DeSena
Marie Prager
John Ridge
James Rowe
Kevin Sweeney
Keith Witherell

Dr. Thomas Forcella, Superintendent of Schools

Others present: Business Manager, Pauline Aportria

At 10:00 John Ridge made a motion to enter public session. Kevin Sweeney seconded. The motion was approved 7-0.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

[Return to top](#)