

## DATES TO REMEMBER

**School Board Policy Subcommittee Meeting**

Thursday, February 10, 2000 - 8:30 a.m.  
William H. Jordan Conference Room

**School Board Workshop Meeting**

Tuesday, February 29, 2000 - 7:00 p.m.  
High School Library  
Topic: Budget Overview

**School Board Workshop Meeting**

Saturday, March 4, 2000  
8:30 a.m. - 4:00 p.m.  
Council Chambers  
Topic: Budget

**Finance Subcommittee Meeting**

March 14, 2000  
6:30 - William H. Jordan Conference Room

followed by:

**Regular School Board Meeting**

7:30 - Council Chamber  
immediately followed by  
**Budget Workshop**

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## MEETING AGENDA

TUESDAY, February 8, 2000  
SCHOOL BOARD MEETING  
7:30 p.m. - Council Chambers  
PRECEDED BY  
Executive Session to discuss a legal matter  
5:30 p.m.- William H. Jordan Conference Room  
Executive Session to discuss a student issue  
6:00 p.m.- William H. Jordan Conference Room

### A G E N D A

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE

CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval of January School Board meeting minutes
4. Comments by high school and middle school representatives

5. COMMUNICATIONS

- a. Notification of retirements
- b. Notification of teacher's intent to return after a 1-year maternity leave
- c. Notification of expiring School Board terms

6. SUPERINTENDENT'S REPORT

- a. Update on Future Directions Planning Committee
- b. Update of LD#2490 - An Act to Provide Funding for Background Checks and Fingerprinting for School District Employees
- c. Update on 1998-99 MEA results
- d. Update on current sabbatical leave

7. PRINCIPALS' REPORTS

- a. Pond Cove
- b. High School
- c. Middle School

8. COMMITTEE REPORTS

- a. Finance Subcommittee
- b. Policy Subcommittee
- e. Facilities Committee

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- a. Consideration of policies for first reading
- DF - Fundraising
- DF-R - Fundraising Administrative Procedure

DFEA - Free Admission

- b. Consideration of a request for construction of dugouts at Holman and Capano Fields
- c. Consideration of a teacher's request for an addition year of unpaid leave of absence
- d. Consideration of the superintendent's nomination to athletic fee positions
- e. Consideration of sabbatical leave proposals for the 2000-01 school year
- f. Consideration of the superintendent's nominations to administrative positions for 2000-01

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## **SCHOOL BOARD BUDGET WORKSHOP Agendas**

For 2000/2001

TUESDAY, FEBRUARY 29, 2000

### **BUDGET WORKSHOP**

Budget Overview  
Athletics Budget  
Technology Budget  
Co-curricular Budget  
Community Services

SATURDAY, MARCH 4, 2000

### **BUDGET WORKSHOP**

8:30 a.m. - 3:30 p.m.

- Middle School 8:30 - 10:00 a.m.
- Break 10:00 - 10:15 a.m.
- Pond Cove 10:15 - 11:45 a.m.

LUNCH: 11:45 a.m. - 12:45 p.m.

- High School 12:45 - 2:15 p.m.
- Special Ed. District-wide 2:30 - 3:30 p.m.

## **MEETING MINUTES**

January 11, 2000  
Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, January 11, 2000, at 7:30p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Marie Prager

John Ridge

James Rowe

Kevin Sweeney

Keith Witherell

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:35 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Dwight Ely, Carmen Melito, Marla Bonneau, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Elizabeth Geyer, Anna Metzger, Leslie Preti

1. Pledge of Allegiance to the Flag led by Chairman Entwistle
2. Adjustments to agenda

There were no adjustments to the agenda.

3. Approval of School Board Minutes

The minutes of the regular meeting held on December 14, 1999 were approved as presented.

4. Comments by Student Representatives

Elizabeth Geyer reported on items of interest from the students' perspective at the High School.

Middle School representatives Anna Metzger and Leslie Preti updated the Board on activities of interest going on at their school.

5. COMMUNICATIONS

Marie Prager reported that she is chairing a Facilities Committee to look at the use of facilities over the next 5-8 years. The committee will meet once each month on a Friday morning. The committee currently has 10 member. The timeline and agendas will be

posted and additional participation will be welcome.

## 6. RECOGNITION

Alyssa Hayes, a high school senior, was presented a certificate of recognition for outstanding athletic achievement. Alyssa won first place in the 1999 National Open High School Senior Golf Championship.

## 7. SUPERINTENDENT'S REPORT

7a. The Superintendent reported that the Future Direction Planning Team will meet tomorrow, January 12, 2000, for an all day retreat. Using the data collected at the November 22, 1999 workshop, the team will begin to address its task of assisting the superintendent and school board in developing a strategic plan.

7b. Keith Witherell reported that the Athletic Steering Committee met on January 3, 2000 for its annual review of athletic offerings. He stated that the proposed athletic budget for the coming year is up 2% and reviewed the areas of proposed increase.

## 8. PRINCIPALS' REPORTS

Each of the three building principals reported on items of interest and activities occurring in their respective schools.

## 9. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

### 9a. Finance Subcommittee

Finance Subcommittee Chairman Keith Witherell reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including notification from the state that Cape Elizabeth will not be reimbursed for a bus purchase in the next budget year. He also reported that the board tabled discussion of financing the cost of the state mandated fingerprinting and criminal record check until after the State Legislature reaches a decision regarding covering that cost.

### 9b. Policy Subcommittee

Policy Subcommittee Chairman Kevin Sweeney reported the subcommittee will meet on Thursday, January 13, 2000 when they will continue work on policy and procedures for fundraising, discuss a policy for free admission for senior citizens to all school

sponsored events, consider a policy for public comment on non-agenda items, and discuss codifying a policy on complaints; the process to follow.

## 10. UNFINISHED BUSINESS

There was no unfinished business for consideration.

## 11. NEW BUSINESS

11a. It was reported that a letter has been received from Town Manager Michael McGovern requesting that the School Board appoint 2 members to the Playground Committee being formed. The Board appointed Tom Eismeier and Carmen Melito.

Chairman Entwistle announced dates of upcoming meetings involving the Board and its subcommittees.

12. Consideration of the Superintendent's request to enter executive session to discuss teacher negotiations.

Jim Rowe made a motion to enter executive session for the purpose of discussing negotiations. Jennifer DeSena seconded. Kevin Sweeney amended the motion to include an invitation for Business Manager Pauline Aportria to join the board in executive session. Jennifer DeSena seconded. The amendment and the motion were approved 7-0.

The School Board moved to executive session in the William H. Jordan Conference Room at 8:20 p.m.

Jennifer DeSena made a motion to enter public session. Kevin Sweeney seconded. The motion was approved 7-0.

The board entered public session at 9:14 p.m.

There being no further business, Jim Rowe made a motion that the meeting be adjourned. Kevin Sweeney seconded. The board approved the motion 7-0. The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.  
Superintendent of Schools

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