

Meeting Minutes

MEETING MINUTES

September 14, 1999
Cape Elizabeth, Maine

The School Board convened at 6:30 p.m. on September 14, 1999 in the William H. Jordan Conference Room at Cape Elizabeth Town Hall.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Marie Prager

John Ridge

James Rowe

Keith Witherell

Thomas Forcella, Superintendent of Schools

School board member absent was: Kevin Sweeney (who joined the meeting at 6:55)

Others present were: A student, the parents of the student, and Attorney Cary representing the student

1. The meeting was called to order at 6:40 p.m.
2. James Rowe made a motion to enter executive session to consider the re-entry plan of an expelled student. Marie Prager seconded. John Ridge recused himself because of a potential conflict of interest. The motion was approved 5-0.
3. Jennifer DeSena made a motion to enter public session. Keith Witherell seconded. The motion was approved 5-0.
4. The board entered public session at 7:01 p.m.
5. Jennifer DeSena made a motion to allow re-entry for an expelled student with all rights and privileges. Keith Witherell seconded. The motion was approved 5-0.
6. At 7:05 the meeting was adjourned to the Finance Subcommittee meeting.

The regular meeting of the School Board was held on Tuesday, September 14, 1999, at 7:30 p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Marie Prager

John Ridge

James Rowe
Kevin Sweeney
Keith Witherell

Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairman George Entwistle.

Others present included: Peter Dawson, Nancy Hutton, Tom Eismeier, Dwight Ely, Carmen Melito, Marla Bonneau, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, John Crafts, Elizabeth Geyer

1. Pledge of Allegiance to the Flag led by Chairman Entwistle

2. Adjustments to agenda

There were no adjustments to the agenda.

3. Approval of School Board Minutes

The minutes of the regular meeting held on August 24, 1999 were approved as presented with the exception that it was noted James Rowe's name needed to be added to the list of school board members present.

4. Comments by Student Representatives

Elizabeth Geyer and John Crafts reported on items of interest from the students' perspective at the High School.

5. COMMUNICATIONS

5a. Dr. Forcella noted the report included in the board packet on the volunteer program.

5b. Kevin Sweeney commented on the upcoming pot luck supper being sponsored by the Cape Coalition to introduce Jenni MacLeod, the VISTA volunteer who will be working here in Cape Elizabeth for the next year.

5c. Kevin Sweeney noted that he will be serving as chairman of the General Advisory Committee at PATHS for this school year. He invited school board members and anyone else interested, to tour the facility on Allen Avenue in Portland and become familiar with the opportunities offered there.

6. SUPERINTENDENT'S REPORT

6a. Dr. Forcella reported that the JV Football team did not become a reality this year because fewer high school students than anticipated wanted to play. They hope to try again next year.

6b. The superintendent informed the board that, to date, one teacher has sent a letter expressing an intent to apply for sabbatical leave for the 2000-2001 school year.

7. PRINCIPALS' REPORTS

Each of the building principals reviewed important highlights from the school year opening, summer work completed by teachers, and upcoming events.

8. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

8a. Finance Subcommittee

Finance Subcommittee Chairman Keith Witherell reported that the subcommittee met prior to the school board meeting where they signed warrants and reviewed appropriations reports.

8b. Policy Subcommittee

Policy Subcommittee Chairman Kevin Sweeney reported that the committee's first meeting of the current school year is scheduled for Thursday, September 16, at 10:00 a.m. in the Jordan Conference Room.

9. UNFINISHED BUSINESS

9a. Consideration of policies for second reading

Kevin Sweeney presented four policies for second reading:

- AC: Equal Employment Opportunity/Affirmative Action

Kevin Sweeney made a motion to adopt the policy. James Rowe seconded. After a brief discussion the motion was approved 7-0.

- ACAA: Harassment of Students

Kevin Sweeney made a motion to adopt the policy. Keith Witherell seconded. After a brief discussion the motion was approved 7-0

- BIA: New Board Member Orientation

James Rowe made a motion to adopt the policy. Kevin Sweeney seconded. After a brief discussion, the motion was approved.

- JHB: Truancy

Kevin Sweeney made a motion to adopt the policy. James Rowe seconded. After a brief discussion the motion was approved 7-0

10. NEW BUSINESS

10a. Consideration of the superintendent's nominations to athletic fee positions

Dr. Forcella nominated:

Scott Labbe 7th Grade Boys Soccer

Laura Preti 8th Grade Field Hockey

Jerry McQueeney Middle School Assistant Cross Country

James Rowe made a motion to confirm the superintendent's nominations. Keith Witherell seconded. The motion was approved 7-0.

10c. Consideration of the superintendent's nominations to co-curricular fee positions

Dr. Forcella nominated:

· System-wide -- Mentors for new teachers

Roger Rioux, Nancy Murphy, Elaine Brownell, Michael Efron, David Peary, Doug Worthley, Sonia Medina, Sarah Franklin, Ray Cooper, Judy Liberty, Ted Jordan, Claire Ramsbotham, Susan Dana, Jamie Michaud, Kathleen Riva, Sandra Burleigh, Stephen Price, Suzanne Janelle, Margaret Welch, Susan Saffer, Susan Welch, Judy Ferrante, Susan Michaud, Anne Valente, Linda Alfiero, Kelly Hasson

· High School

Theater Tech Assistant - Peter Bloom

Yearbook Advisor - Kate Robinson

Jazz Band I - Norman Richardson

Jazz Band II - Anthony Marro

Sophomore Class Advisor - Kathy Hamblen

Special Education Team Leader - Tom Robinson

· Middle School

Allied Arts Team Facilitator - Hayden Atwood

Debate - Lyle Cramer

Student Council - Deb Ring (to be shared with another

person TBA)

French/Spanish Club - Kathleen Riva & Suzanne Janelle

Keith Witherell made a motion to accept the superintendent's nominations. Marie Prager seconded. The motion was approved 7-0.

10e. Consideration of the superintendent's nomination to fill a teacher vacancy

Dr. Forcella nominated Laurie Sivonen to fill a position of special education teacher at the middle school. Kevin Sweeney made a motion to accept the superintendent's nomination. James Rowe seconded. The motion was approved 7-0.

10f. Special Education Director, Claire LaBrie, reported on new regulations pertaining to providing special education services to children in private schools. The board was presented with a brief oral summary of a written report contained in the board packet and Ms. LaBrie answered questions from the board. No action on the part of the board was required for this item.

Before moving to Item 11, Chairman Entwistle announced dates of upcoming meetings involving the board and its subcommittees.

11. Consideration of the superintendent's request to enter executive session to develop guidelines for the superintendent's evaluation.

James Rowe made a motion to enter executive session for the purpose of developing guidelines for the superintendent's evaluation. Jennifer DeSena seconded. The motion was approved 7-0.

The board entered executive session at 8:34 p.m.

School Board members present were:

George Entwistle, Chairman
Jennifer DeSena
Marie Prager
John Ridge
James Rowe
Kevin Sweeney
Keith Witherell

Thomas Forcella, Superintendent of Schools

John Ridge made a motion to re-enter public session. James Rowe seconded. The motion was approved 7-0.

There being no further business, the meeting was adjourned at

8:35 PM.

Respectfully submitted,

Thomas A. Forcella, Ed.D.
Superintendent of Schools

A special meeting of the School Board was held on Tuesday, September 28, 1999, at 6:30 p.m. in the High School Teachers' Room.

School Board members present were:

George Entwistle, Chairman
Jennifer DeSena
Marie Prager
John Ridge
James Rowe
Kevin Sweeney
Keith Witherell

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 6:32 PM by Chairman George Entwistle.

Others present included: Pauline Aportria, Business Manager

1. John Ridge made a motion to enter executive session to discuss contract negotiations issues with regard to upcoming teacher negotiations and secretary/Ed Tech I contract issues and to invite Pauline Aportria to attend. Kevin Sweeney seconded and the motion was approved 7-0.
2. At 7:09 PM, Kevin Sweeney made a motion to enter public session. Jennifer DeSena seconded. The motion was approved 7-0.
3. There being no further business, the meeting was adjourned at 7:10 PM.

Respectfully submitted,

Thomas A. Forcella, Ed.D.
Superintendent of Schools

[Return to top](#)