

From: penny...@capeelizabeth.org <penny.jordan@capeelizabeth.org>
Date: Tuesday, February 21, 2023 at 3:37:43 PM UTC-5
Subject: OPTIONAL - SBAC Meeting
To: cesbac@capeelizabethschools.org <cesbac@capeelizabethschools.org>

Good afternoon Cindy and I wanted to let you know about one of our scheduled planning meetings. Cindy and I use these meetings to discuss topics with Matt and Chris and to make sure we are prepared for the full committee meetings. On our agenda for 2/27 is the process for selecting the owner's representative. We feel that there is expertise on the committee that can help as we draft a process to be reviewed, refined and agreed upon by the full committee. Our goal is to leverage the brain trust of this committee. The meeting is on Monday February 27th 3:00 - 5:00 pm in the Jordan Conference room. Again, this is OPTIONAL and is intended to help us prepare for our 3/2 meeting.

Other topics discussed on 2/27 include:

- Approach to how we ground committee members in previous work
- Leveraging committee expertise - sub-group work
- Dynamics of meeting content - while ensuring proper public notice
- Developing a full agenda for 3/2 meeting.
- Identification of other action items

Thank you and just give a yell with any questions!

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207-671-5341

From: lbe...@maine.rr.com <lbenoit@maine.rr.com>
Date: Tuesday, February 21, 2023 at 3:59:38 PM UTC-5
Subject: RE: [CE SBAC] OPTIONAL - SBAC Meeting
To: penny...@capeelizabeth.org <penny.jordan@capeelizabeth.org>, cesbac@capeelizabethschools.org <cesbac@capeelizabethschools.org>

Hi Penny,

I am far away until March 1st and will not be able to attend the meeting on February 27th. I would be happy to participate by video conference, but understand that is not allowed under current rules. I expect to attend the March 2nd meeting and look forward to working with you and other members of the SBAC.

Best regards,

Larry Benoit

On Wed, Feb 22, 2023 at 10:18 AM Michael Hussey <mhussey@gmail.com> wrote:

I will plan to be there on 2/27 at 3pm. I may need to leave early for work commitments.

Best,
Michael

On Wednesday, February 22, 2023 at 10:06:45 AM UTC-5 cbel...@gmail.com wrote:

Hi Penny,

I will be available for the 2/27 and 3/2 meetings. Just fyi I will be away the week of 4/16.

I think something that we need to cover sooner than later is an overall project map so that we can work towards concrete goals. I will put together a template for us to discuss and fill in together. Please let me know if you think this would be appropriate timing for the 3/2 meeting.

Best,
Corinne

Sent from [Mail](#) for Windows

From: Caitlin Sweet <csweet@capeelizabethschools.org>
Date: Monday, February 27, 2023 at 8:58:07 AM UTC-5
Subject: Re: [CE SBAC] OPTIONAL - SBAC Meeting
To: mhu...@gmail.com <mhussey@gmail.com>
Cc: SBAC (CE School Building Advisory Cmte)
<cesbac@capeelizabethschools.org>, cbel...@gmail.com
<cbell765@gmail.com>, lbe...@maine.rr.com <lbenoit@maine.rr.com>,
penny....@capeelizabeth.org <penny.jordan@capeelizabeth.org>

Hi all, I have a first grader home today due to the school issue so will unfortunately not be able to make it to the meeting today.

Thanks,
CS

From: pcot...@yahoo.com <pcotter1@yahoo.com>
Date: Monday, February 27, 2023 at 2:48:04 PM UTC-5
Subject: Re: [CE SBAC] OPTIONAL - SBAC Meeting
To: Caitlin Sweet <csweet@capeelizabethschools.org>, mhu...@gmail.com
<mhussey@gmail.com>
Cc: SBAC (CE School Building Advisory Cmte)
<cesbac@capeelizabethschools.org>, cbel...@gmail.com
<cbell765@gmail.com>, lbe...@maine.rr.com <lbenoit@maine.rr.com>,
penny....@capeelizabeth.org <penny.jordan@capeelizabeth.org>

Sorry I can't make it busy day here in Sanford.

[Sent from Yahoo Mail on Android](#)