

From: Cynthia Voltz <cvoltz@capeelizabethschools.org>
Date: Friday, February 17, 2023 at 4:55:19 PM UTC-5
Subject: SBAC RFQ Review Process and Form Link
To: cesbac@capeelizabethschools.org <cesbac@capeelizabethschools.org>

Good Afternoon,

Thanks to everyone who attended the first School Building Advisory Committee meeting last night. Here's our first homework assignment!

We received 5 responses to the RFQ for an owner's rep. Matt will coordinate delivery to the committee members who will be reviewing. As we discussed, please review each packet against the qualifications listed in the RFQ document, and rate each using the Google form linked below by March 1. The purpose of this review is to determine which candidates we would like to interview.

[Link to Review Form](#)
[Link to RFQ Document](#)

At our next meeting on March 2, we will discuss the overall ratings and select which applicants to interview.

I will send out additional notes from last night's meeting, but I wanted to get these links to you asap.

Please reach out to Penny or me if you have any questions.

Have a nice weekend!

Cindy

Cindy Voltz
Member, Cape Elizabeth School Board
Co-Chair, School Building Advisory Committee