

## **Agendas**

[Regular Meeting Nov. 15, 2006](#)

## **Draft Minutes**

[Regular Meeting Oct. 18, 2006](#)

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### **Community Services Advisory Commission**

PROPOSED AGENDA FOR  
THE COMMUNITY SERVICES ADVISORY COMMISSION  
MEETING FOR WEDNESDAY, November 15, 2006  
COMMUNITY CENTER CONFERENCE ROOM  
7:00 PM

Approval of the minutes from the October 18, 2006 meeting.

1. Adult Program Update
2. Fall Youth Program Update
3. Extended School Care Update
4. Senior Citizen Programs Update
5. Pool and Fitness Updates
6. Welcome Packets
7. Budgets FY 2008
8. Anticipated Commission Vacancies
9. Other Business

[return to top](#)

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## **Draft Minutes**

MINUTES FROM OCTOBER 18, 2006  
COMMUNITY SERVICES ADVISORY COMMISSION  
MEETING

Present: Judy Rowe, Courtney Hale-Toon, Sue Weatherbie,  
Loralee Schaedel, Bill Marshall, Janet Hoskin

Absent: Sharon Roberts, Bruce Abromson, CatieFairbanks-Cliffe

In the absence of the Commission Chair, the meeting was called to order at 7:00 PM by Sue Weatherbie.

1. Minutes from the September 20, 2006 meeting were approved as emailed.
2. Adult Programs Update –It is too soon to tell for sure, but it appears that our adult programs are running at about an 88% success rate. Courtney Hale-Toon reported that she had received a complaint relative to the increase in class walk-in fees for our fitness programs. The fees increased from \$6 to \$8 per class. Sue had researched walk-in fees from other fitness programs and most walk-in fees were at least \$10 per class. Patrons are encouraged to register for an entire session; they are paying about \$5 per class, which is what we encourage, so that we can insure sufficient enrollment to run the program.
3. Youth Programs Update – The Saturday skill builder programs continue to go well and the weekend weather has cooperated. The last day of the programs is this Saturday. Each participant will receive a certificate and pin indicative of their sport. Once again the volunteer coaches and high school assistants have done a great job of teaching and coaching. Last Saturday Cape Elizabeth hosted a field hockey play day. Teams came from Scarborough, Old Orchard and Saco. Each team played 3 games against other communities; a great time was had by all. The After School enrichment programs are very full! We attempt to offer add-on programs, but the Fall season for programming is shorten by several holidays and no school days which makes add-ons difficult. Due to popularity, the Open Gyms for toddlers have been expanded to twice per week.
4. Extended School Care – Janet reported that the enrollment is 123 students (6 less than last year), serving 103 families. The program still has a waiting list pending the hiring of additional staff. Our purchasing of the ESC snack has saved over \$500 for the months of September and October.
5. Senior Citizens –Tomorrow the Community Services staff will cook a pot roast dinner for the Seniors. Bill reported on the Hobo Railroad trip. The weather did clear enough for the seniors to appreciate the views from the Castle in the Clouds. Hearts Turkey Farm served a delicious turkey dinner aboard the train. Up coming programs include a breakfast followed by a program on the History of the Maine Indians presented by Alan Hawkins, a trip to Portland Stage, and in December a trip to Boston to see the Rockettes.
6. Pool and Fitness Center – Swim lessons are underway and are pretty full. Two fitness center employees are working on getting their lifeguard certification to help fill the lifeguard shortage at the pool. Barbara Lisa, the new Fitness Center Supervisor is on board. She brings great energy and new ideas to the facility. The fitness center is likely to have a new look very soon.
7. Welcome Packets – Lorelee spoke with Debra Lane, Deb Bump

and Teresa Lawsure at Town Hall and they all concurred that there is a definite need for a Welcome Packet for families new to the town. Sue will gather information from each department head at their next meeting. The plan would be to have the packets available by January 1st.

8. Budgets FY 2008–CIP requests will be the first step in the budget process. Nothing else is really known until the outcome of the TABOR vote. The process will begin in November.

9. Commission Vacancies – Judy Rowe and Sharon Roberts terms on the Commission expire December 31st. Both have served two consecutive terms so they cannot be re-appointed to the Commission. Their dedication, guidance and wisdom will be sorely missed by all.

10. Other Business – A suggested class in Parenting with babysitting on the premises was suggested as a Winter/Spring offering. True North in Yarmouth offers such as class.

The next meeting of the Commission is scheduled for November 15, 2006, 7:00 PM at the Community Center.

The meeting was adjourned at 8:45 PM

Respectfully submitted,

Sue Weatherbie  
Commission Secretary

[return to top](#)