

Community Services Advisory Commission Meeting
December 2, 2015
6:30 PM

Present: Sara MacColl, Amy Lombardo, Trish Brigham

Staff: Russell Packett, Kathy Raftice

1. **October minutes** were presented. They were amended to indicate that Kelly Phinney (not Kelly Martin) was the staff person in attendance. Also corrected was the estimate for the playground renovation which is estimated to be approximately \$50,000 not \$50 million.

2. **Kathy Raftice, Director of Adult Programs (oversees adult exercise and enrichment and senior programming)**
 - Focus has been in expanding participation in adult enrichment classes. Adult exercise programs are well attended.
 - Is working closely with representatives from the Senior Citizens' Advisory Committee which recently reported their findings to the Town Council. Two biggest issues which emerged from this report is the challenges faced by seniors in the areas of transportation and communication.
 - Transportation: Kathy has compared notes with other surrounding communities and discovered that many have vans for use in Community Service-sponsored programming. This is something that CECS has been considering/investigating for quite some time. There are cost and logistical issues which need to be addressed.
 - Communication: Formerly, there was a newsletter mailed to seniors on a periodic basis. This ceased for a variety of reasons, including cost. CECS is trying to transition to email and online communication, but finding this does not reach/suit all seniors. Looking into ways to correct this, possibly partnering with the Senior-to-Senior group at CEHS.
 - Senior-to-Senior: Kathy is working with Tom Kohan, CEHS advisor for the Senior-to-Senior group at CEHS, to forge a stronger connection between the students and adult seniors in the community.

3. **Office Update**: Staff is currently working on the winter brochure. Jane Anderson has recently joined the staff and is doing a great job. Her Marketing background has allowed her to contribute in many positive ways.

Russell is working on the 2016 budget and will be presenting to Meredith this month. The proposed budget reflects very little change in operations as compared to the current year.

4. **HS Swim Team Request**: Ben Raymond, HS Swim Coach, asked the Committee to consider shifting the time slot currently assigned to his team as it does not allow for sufficient work-out time for the large number of swim team participants. Overall, the time allotment is fine, but the schedule- 2:30-5:30 does not factor in the amount of time the swimmers need to transition from school and into the pool, effectively shortening the team's active practice time.

The Committee acknowledged the difficulty in accommodating all pool users, particularly during the school swim team season, but will look into possibly shifting the time slot by 15 minutes. If no change can be made this year, the schedule will be reviewed in detail prior to the start of

next year's swim team season. Any schedule changes will be made in the context of revenue impact.

5. **Ad Hoc Pickle Ball Committee:** Sara MacColl has volunteered to represent the Community Services Advisory Board on this town-wide committee set up to address tennis and pickle ball use at Fort Williams. Russell will work on finding another volunteer to join her on the committee.

Meeting adjourned at 7:45 PM. Next meeting is scheduled for Wednesday, January 20.

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