

**Community Services Advisory Committee
Meeting 9/17/14**

Present: Sara Maccoll, Amy Lomardo, Beth Mylroie, Jo Morrissey, Trish Brigham, Russell Packett

Guests: Jim Walsh, (Town Council liaison to Senior Citizens Advisory Committee)), Bill Marshall (Senior Citizens Advisory Committee)

I. Senior Citizens Advisory Committee- Reaching out to Community Services with goal of working collaboratively now, and in the long-term, to address needs of a population increasing in number- senior citizens; the intent is to add value, and fill in service gaps, rather than working at cross-purposes with existing community groups. Discussion ensued on how this might look, ie members of the Senior Citizens Advisory Committee serving as liaisons to Community Services. This will be considered further following the SCAC final report to the Town Council scheduled for December.

Jen DeRice has been in touch with Bill and his group. This committee plans to host three community listening sessions and survey the community. Senior to Senior/High school students will assist on Election Day getting this survey out. Since the Community Services Advisory Committee is also working on its own survey and timing of administration is the same, the possibility of combining forces and create one survey that will benefit both groups was discussed. Jim will talk with Matt Sturgis, staff member liaison to the Senior Committee to facilitate, with Russell, the joint effort.

II. The minutes of the June 2014 meeting of the Committee were accepted and approved.

III. Brief Update:

There is a new room for spinning class. The garage at the end of the building has been remodeled to meet code and insurability requirements as well as demand for the Classes.

A small group of parents of pre-schoolers plans to begin fundraising for a playground to be built in grassy area at end of building. Estimated cost is \$50K. There is a need for a play area as that formerly used by CS down behind the HS, has been condemned.

Web-based registration system-the fee for this service is very high. Community Services

Active net –web based registration fee- is very expensive. High registration fee- assessed for every registration whether done online, via phone or in office. Registration fee is assessed per transaction plus percentage of dollar value of the class. Overhead cost is eaten by Community Services. Russell looking for feedback about how to disclose the fact that cost of registration fee will now be built into the cost of the programming. Table until next month – we think about this and provide feedback to him then.

IV. Next meetings: Oct. 15 or 22- Russell will toss out via email to see which works;
Nov. 19 to review survey; Dec. 17 – meet with school board

V. Draft of Survey was reviewed and suggestions offered about revamps. Russell will make changes and present the next version prior to the October meeting. Beth will talk with High school staff in coordinating help with the survey on Election Day.

Meeting was adjourned at 7:50 om