

MINUTES FROM OCTOBER 24, 2007  
COMMUNITY SERVICES ADVISORY COMMISSION MEETING

Present: Bruce Abromson, Courtney Hale-Toon, Sue Weatherbie, Courtney Thoreck, Bill Marshall, Janet Hoskin

Absent: CatieFairbanks-Cliffe, Loralee Schaedel

The meeting was called to order at 7:00 PM by Commission Chair, Courtney Hale-Toon.

1. Minutes from the June 6, 2007 meeting were approved as written.
2. Adult Programs Update – The art classes are doing well in their new art studio. The spinning classes are really catching on, with all classes having sufficient enrollment. Other classes that are highly subscribed to include; Land Trust Cross-Town Walk, Intro to Italian, and Master Swim. In order to keep people coming, we continually need new twists and creativity in our programming.
3. Youth Programs Update – The Saturday skill builder programs continue to go well and thus far weekend weather has cooperated. Enrollment in soccer, tennis, football, and x-country were up, and field hockey was down in numbers of participants. After School enrichment offerings remain popular with many classes maintaining waiting lists. Early release days are heavily subscribed to, as there is a need for care on these shortened school days. Toddler open gyms will again be available; to date the weather has been favorable so attendance has been light. Travel Basketball clinics have replaced tryouts as no cuts will be made to those 5<sup>th</sup> and 6<sup>th</sup> graders that are willing to make the commitment. The in-house Saturday programs will start on December 8<sup>th</sup>. Christine Roberts will oversee the girls' programs and Jim Ray the boys'.
4. Extended School Care – Janet reported that the program had a smooth transition relative to enrollments and staffing. Wednesdays, the building is heavily scheduled and use of space to accommodate all users has posed issues for snack and lunch for the EDC children.
5. Senior Citizens –The September luncheon was a big success. Many day trips have been planned for October, November and December. In addition to the lunches, we will do breakfasts every other month.
6. Pool and Fitness Center – Turnover in staff in both facilities continues to be an issue. It seems to be the nature of the beast in these professions. The pool renovation and annual cleaning went well. We were able to secure two night-time custodians to

hopefully appropriately clean the facility. For a number of reasons, neither custodians worked out; hence we are again looking to fill those vacancies.

7. School Consolidation Update – Cape has received tentative approval to be a stand-alone district for a three-year period. The Superintendent will submit the required report to the commissioner in early December.
8. Budgets FY 2009 – The Budget process will start much earlier this year due to school consolidation and the requirement to bring the Budget to a public vote. Community Services Budget is due to the Superintendent prior to the holiday break in December. The pool and fitness budget schedule remains about the same as in past.
9. Restructuring of Community Services - began three years ago. Positions were redefined to allow for Program Coordinators for youth and adult programs. One programmer worked well for adult programs, but it became evident that two youth coordinators were necessary to cover the gamut of the many facets of youth offerings. Sue's reduction in time, allows for additional hours added to existing part time positions with little impact on the budget.
10. Other Business
  - a. Operational Manual – In progress
  - b. CS has contracted with a new local agency to print the brochures
  - c. Possibility of adding a Winter-Term Brochure
  - d. Use of Credit Cards being investigated by a study committee
  - e. Community Welcome Packet
  - f. Retirement
  - g.

The meeting was adjourned at 8:45 PM

Respectfully submitted,

Sue Weatherbie  
Commission Secretary