

**Town of Cape Elizabeth**  
**Policies for Naming of Facilities**  
**As of April 14, 2014**

**Introduction**

The Town of Cape Elizabeth through its ownership of land and buildings has opportunities to honor individuals and groups with the naming of facilities or portions thereof. In the past, the town council or the board of selectmen has approved the following designations:

- Lion's Field (Also provided for in the deed)
- Hannaford Field (Agreement signed effective through December 31, 2031)
- Capano Field- In honor of longtime teacher and coach Edmund Capano
- Holman Field- In honor of longtime teacher and coach Durward Holman
- Rey Moulton Field- in honor of school benefactor Rey Moulton
- Keith Weatherbie Track- in honor of longtime teacher, coach and athletic director Keith Weatherbie
- Donald L. Richards Community Pool and Fitness Center - in honor of longtime teacher and coach Donald Richards
- Plaisted Park- In honor of Harris M. Plaisted, a founder of Cape Elizabeth Little League
- Tarbox Triangle (also provided for in the deed) In honor of Patricia Tarbox
- Winnick Woods- In honor of Louis and Ruth Winnick
- Dyer Woods
- Loveitt Heirs Parcel
- Thomas Memorial Library (also provided for in gift acceptance)
- William H. Jordan Conference Room- in honor of longtime elected official and fire chief William H. Jordan
- David W. Pickering Conference Room- in honor of longtime police chief David W. Pickering

**Policy for School Buildings and Grounds**

In 2007, the Cape Elizabeth School Board and the Cape Elizabeth Town Council approved the following policy:

***FF - Naming of School Facilities***

It is appropriate from time to time to consider naming a school facility or some portion thereof to recognize an individual, group or other entity who has made significant contributions of time, talent or treasure to the Cape Elizabeth School Department.

The designation of any room or facility inside a school building shall be reviewed and approved by the School Board.

The designation of any school facility outside a school building, such as an athletic field, or an ancillary building or naming of the school itself, shall be reviewed and approved by the School Board and the Town Council. The Town Council will consider any such proposal only after an affirmative vote of the School Board.

## **Policy for Naming of Non-school Facilities**

**Approved by the Cape Elizabeth Town Council- April 14, 2014**

It is appropriate from time to time to name municipal facilities or a portion thereof for an individual, group or other entity in recognition of significant contributions of time, talent or treasure to the Town of Cape Elizabeth.

The town council shall consider such designations at a regular meeting and no plaque shall be placed or official announcement made prior to a final council vote. The intent to consider any naming shall be listed on the council agenda issued prior to the meeting.

If there are opportunities for the naming of portions of rooms and spaces in conjunction with the construction of a new building or new facility, or for furnishings for such buildings and /or facilities, no such opportunity shall be offered until the town council shall approve a list of naming opportunities and shall approve a minimum contribution for each naming opportunity. In such instances that this is being done in conjunction with a town council authorized fundraising effort; the town council's approval of the naming opportunity shall constitute the council's final approval of the actual name. The fundraising group may decline any contribution at its sole discretion.