The meeting was convened by Town Council Chairman Katharine N. Ray.

**Roll Call by the Town Clerk**
All members were present.

**Town Council Reports and Correspondence**

Councilor Jordan reported the firing range committee is in talks with hiring an independent safety evaluator and the committee is awaiting the application from the Spurwink Rod & Gun Club.

Councilor MacAuslan reported on the status of the library project.

Councilor Sullivan thanked the members of the public works department for their hard work.

**Finance Committee Report**

Councilor Walsh provided an overview of the updated dashboard financial summary.

**Citizen Opportunity for Discussion of Items Not on the Agenda**
None

**Town Manager’s Monthly Report**

Mr. McGovern acknowledged and thanked all members of the various departments and contracted services involved in snow removal and safety including public works, police, fire and L.P. Murray & Sons.

Police Chief Neil Williams was recently named Police Chief of the Year by the Maine Association of Police. Congratulations Chief Williams!

**Review of Draft Minutes of January 12, 2015 meeting.**

Moved by Jessica L. Sullivan and Seconded by Martha MacAuslan
ORDERED, the Cape Elizabeth Town Council approves the minutes of the meeting held on January 12, 2015 as presented.
(7 yes) (0 no)

**Item # 33-2015 Request to Extend Deadline of Planning Board Review of Special Events Ordinance**

Intro – Councilor Wagner, Liaison to Planning Board
Moved by James R. Wagner and Seconded by James T. Walsh
ORDERED, the Cape Elizabeth Town Council approves the request of the Planning Board to waive the March 31, 2015 deadline for their review of the draft special event ordinance. (7 yes) (0 no)

Item # 34-2015 Winnick Woods New Trail Request

Intro – Mitch Waxman, Chairman Conservation Commission
Present – Maureen O’Meara, Town Planner

Moved by Jessica L. Sullivan and Seconded by James T. Walsh
ORDERED, the Cape Elizabeth Town Council approves the request of the Conservation Commission to install a new trail at the Winnick Woods Conservation area and authorizes the submission of local and state permits as presented. (7 yes) (0 no)

Item # 35-2015 Paper Streets

Present – Maureen O’Meara, Town Planner

Moved by James T. Walsh and Seconded by Martha MacAuslan
ORDERED, the Cape Elizabeth Town Council acknowledges receipt of the report on the status of paper streets and refers the topic to a future council workshop which will include a meeting with Durwood Parkinson, Esq. who has been advising the council regarding paper streets. (7 yes) (0 no)

Item # 36-2015 Political Signs on Traffic Islands

Intro – Councilor Wagner, Chairman Ordinance Committee

Moved by James R. Wagner and Seconded by Jessica L. Sullivan
ORDERED, the Cape Elizabeth Town Council sets to public hearing on Monday, March 9, 2015 at 7:00 p.m. at the Cape Elizabeth Town Hall a proposal from the Ordinance Committee to amend Chapter 21 Sign Ordinance to remove the prohibition on political sign placement in the public right-of-way, and agreed to retain the six-week time restriction. (7 yes) (0 no)

Sign Ordinance
Chapter 21
Article II Permitted Signs.

Sec. 21-2-1 Signs Allowed in All Zones Without a Permit. The following signs shall be allowed in all Zoning Districts without a permit:

(c) Political signs announcing candidates seeking public office, political parties, and/or political and public issues contained on a ballot may, within the public right-of-way, be erected no earlier than six weeks before an election and must be removed within one week after the election. No political signs shall be placed on the pavement of a public roadway or bikeway, on traffic islands, nor on Town
owned property except signs authorized by the Town Clerk of Cape Elizabeth to indicate the date, time and place of polling. Political signs as contemplated in this sub-section shall be limited to eight (8) square feet per exposed face, or 16 square feet in total area, per sign, with the maximum horizontal measurement being four (4) feet. The maximum sign height shall not exceed three and one-half (3 1/2) feet. Signs authorized by the Town Clerk of Cape Elizabeth indicating the date, time and place of polling are allowed. [Amended Eff. 10/12/2005]
## Fees

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates/Details</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cape Elizabeth Little League</td>
<td>March 25 to Mid July Fields per November 14th Letter</td>
<td></td>
</tr>
<tr>
<td>Cape Elizabeth High School</td>
<td>June 3-7, 2015 Graduation Practice and Commencement</td>
<td></td>
</tr>
<tr>
<td>Family Fun Day</td>
<td>June 13 and Raindate</td>
<td></td>
</tr>
<tr>
<td>Taste of the Nation -Maine</td>
<td>June 28, 2015 Event Per January 12th Letter</td>
<td>$2,850</td>
</tr>
<tr>
<td>TD Beach to Beacon 10K</td>
<td>July 28-August 2 Event Per November 24th Letter</td>
<td>$25,000</td>
</tr>
<tr>
<td>Engine Company One</td>
<td>September 6, 2015 Art Show Per December 20th Letter</td>
<td></td>
</tr>
<tr>
<td>Lucy Fund 5K</td>
<td>October 17, 2015 Race per December 16th Letter</td>
<td>$400</td>
</tr>
<tr>
<td>American Cancer Society</td>
<td>October 18, 2015 5K Walk per December 15th Letter</td>
<td>$600</td>
</tr>
</tbody>
</table>

Note: The council previously approved a Portland Symphony Orchestra Concert sponsored by the 250th Anniversary Committee and the Fort Williams Foundation on August 29, 2015.

### Citizen Opportunity for Discussion of Items Not on the Agenda

None

The council workshop originally scheduled to discuss the recent findings of the study undertaken to take actions to eliminate the combined sewer overflow at Ottawa Road is postponed. The consultant is ill.

### Item # 40-2015 Town Manager’s Annual Evaluation

Moved by Jessica L. Sullivan and Seconded by James T. Walsh

ORDERED, the Cape Elizabeth Town Council in conformance with 1 MRSA §405 6 A. hereby enters into executive session at 8:06 p.m. to continue the annual evaluation process for the town manager.

(7 yes) (0 no)

Moved by Caitlin R. Jordan and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council exits executive session and reenters public session at 8:55 p.m.

(7 yes) (0 no)

### Adjournment

Moved by Caitlin R. Jordan and Seconded by Jessica L. Sullivan

ORDERED, the Cape Elizabeth Town Council adjourns at 8:55 p.m.

(7 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk