

**Town of Cape Elizabeth
Solid Waste & Recycling Long Range Planning Committee**

Meeting Minutes
March 11, 2015

Present: Councilor Jessica Sullivan (JS) (Chair), Jamie Garvin (JG), Anne Swift-Kayatta (ASK) & Charles Wilson (CW)

Also Present: Randy Tome (Woodard & Curran) & Megan McDevitt (Woodard & Curran)

Staff: Robert Malley (RM)

Absent: Bill Brownell (Vacation)

Public: Film Crew from WGME TV

Call to Order: Jessica Sullivan called the meeting to order @ 2:05 PM.

Citizen Opportunity for Public Comment

There were no citizens present, other than the film crew from WGME, who stayed for about 30 minutes.

Meeting Minutes

The February 18, 2015 meeting minutes were approved (4 Yes 0 No) with a minor amendment (suggested by Bill Brownell via email) that the number of members of the Senior Citizens Advisory Committee at the meeting Chuck Wilson attended should be noted in the minutes.

Review of Conceptual Sketches of Transfer Station Models - Woodard & Curran

RT & MM reviewed six conceptual sketches for potential drop-off solutions of msw (municipal solid waste) and recycling at the Recycling Center. The presentation of each conceptual sketch was followed by a question and answer period from committee members. The options included a combination of methodology using containers, sub-surface conveyors, sub-surface compactors and trailers; combined with multi-lane configurations to direct users into a new (or the existing) facility. Each option generated multiple questions about the conveyances being proposed, exposure to the elements, access for maintenance of compactors, confined space issues, efficiency of filling the trailers being proposed, etc.

There were extended discussions related to how the various options could accommodate commercial haulers, how they might impact the Public Works staging area, the estimated costs (both capital and operational) and how the number of access lanes would affect the level of service. The committee also suggested melding some of the options together to achieve a desired result.

JG noted that he liked the Ogunquit model, which seemed simpler. He asked if that layout could be replicated on our current site. RT stated that Maine DEP might have concerns about any construction on top of the former msw landfill. JG asked about a “morph” of the Ogunquit model and one of the options prepared by the W & C. RT responded that the Ogunquit model was slightly different than what the committee had asked for and would be less safe for users.

After a lengthy discussion, JS asked the committee about the next steps. CW stated that he would like more information on the efficiency of using “live floor” trailers, conveyor technology as it relates to moving msw and confined space issues with sub-surface equipment. JG stated he was opposed to conveyors and that they may be more than what we need in any proposed to solution. JS stated there seemed to be a consensus in the committee that a “drive-along” or “drive-thru” facility is preferred.

After more discussion about the various conceptual options, the committee asked the consultant to bring back four conceptual options based on the preliminary sketches that were provided, that incorporate comments and feedback from the committee. These options would be Transfer Station models that provide multi-lane access, utilizing compactors, static drop-off and trailers that may be ejector or “live floor” types. At ASK’s request, these options would include both current and long-term capital and operational cost projections.

Survey & Outreach

JG reported that he has been working with Tracy Floyd, who is a member of the Recycling Committee. Tracy has offered his services to assist with any potential survey that the committee might want to circulate to the citizens. Tracy is developing an outline of issues and topic areas relevant to the task at hand rather than questions at this point. JG cannot attend the next committee meeting (3/25), but Tracy will attend and provide a draft of his work for the committee to review and discuss.

ASK stated that she thought the committee should host a public outreach session in the very near future. Upon a suggestion from Mike McGovern, JS relayed that the Committee might want to consider hosting a charet-type of forum that is facilitated by committee members. This format might be more productive than a public hearing-type of program. JG stated that some type of facilitated discussion would be beneficial. The committee chose the date of Thursday, April 9th for the proposed forum and JS offered to work on noticing, the format and finding an appropriate location.

Updates from Committee Members

There were no updates from Committee members.

The meeting was adjourned at 5:20 PM.

Respectfully submitted,

Robert C. Malley
Director of Public Works