

Library Planning Committee
Agenda
Monday – October 28, 2013
TML, Maine Room– 1:00 PM

- 1) Call to order: _____
- 2) Approval of Minutes of October 15th , 18th & 23rd , 2013
- 3) Program Report: Reed & Co, Architecture (60 min.)
- 4) Report Writing (30 min.)
- 5) PowerPoint Presentation (30 min.)
- 6) Confirm Next Meeting Date: Friday, Nov. 1, 2013 @ 9:00AM (TML– Maine Room) – If needed!

Attachments:

Draft Minutes: 10/15/2013 (Jessica)
Draft Minutes: 10/18/2013 (Jessica)
Draft Minutes: 10/23/2013 (Jessica)

Draft Committee Report (Frank)
Building Program Report (Reed & Co.)
Draft PPT? (Frank)

Citizen Participation at Meetings & Workshops

Library Planning Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Planning Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion, members of the public may speak on any agenda item for not more than three minutes. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. A total of 15 minutes will be allocated in each meeting for public comment.