

Library Building Committee
Minutes
December 8, 2015
Community Center- Meeting Room 3:00 PM

In attendance: Molly MacAuslan, Chair, Frank Governali, Martha Palmer, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Nadine Cole, Cynthia Loebenstein, Dick Reed

Absent: Kelly Hasson, Jeff Shedd, Kathy Ray

Call to Order: 3:05 PM

1) Approval of Meeting Minutes: November 3, 2015

A motion was moved and seconded to approve the November 3rd meeting minutes.

*Motion passed

2) Discussion of placement of donor names on stair risers

-Cynthia distributed facsimiles of two versions of the donor names as they will appear on the stair risers.

-Discussion ensued regarding the size of the lettering, and the arrangement of the names on the risers. It was agreed that typeface will be Times New Roman, with capital letters 1" tall, and lower case letters 5/8 inches tall.

-A motion was approved and seconded that the words "In Honor of Jay Scherma, Library Director 1995-2016" remain on the top stair riser.

*Motion passed

-A motion was moved and seconded that the layout of names as presented in Scheme B be approved.

* Motion passed

3) Sculpture Update

- It was announced that the "Bunny" sculpture would arrive and be installed on site on December 9th. Martha and Jay Scherma will select bunny.

-Kate and Martha will follow up with Jac about which of her sculptures is a best fit for the library location. Cynthia noted that the base does not have to be as large as we originally thought.

4) Poetry Room Update

-Nadine reported that she had met with Connie at Pierce Furniture and spoke with Jim Zimpritch regarding the color for the leather seating in the poetry room and he agreed a warm brown tone would be best. It was agreed that Nadine be the one to select both the style and color of the chair.

5) Proposal for Additional Seating on Lower Floor

-Nadine suggested that furniture could be added in the lower space to the left of the stairs. Children waiting for parents after school, etc could use the furniture. She suggested adding 3 lounge chairs and 2 ottomans, with a total cost of \$2697. She also suggested the possibility of adding a lamp for extra light but it was decided to defer this item.

-A motion was moved and seconded to approve this furniture.

*Motion passed

6) Other

-Molly asked Frank to prepare an updated spreadsheet that includes the changes for the Foundation. Martha will take the spreadsheet to the Foundation

-Greg Marles indicated that everything is going according to schedule. A few things are a little behind but will be substantially complete by December 31st.

-Delivery of shelving begins on January 4th, furniture will be delivered on January 12th, and the mover begins moving materials in on January 15th.

-There is a donor event scheduled for 5:30 to 7:00 PM on February 2nd, and the “soft opening” of the library is scheduled for February 4th. It was suggested that we might also have a “soft opening” for area librarians on Feb 3 and the dedication on February 8.

7) Adjournment: 4:38PM

Submitted by:
Martha Palmer

Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.