

Town of Cape Elizabeth

Meeting Agenda

MEETING: Bottle Shed Committee

DATE: Friday November 22, 2019

TIME: 0830-10:00 a.m.

PLACE: Cape Elizabeth Police Department, 325 Ocean House Road

Welcome and Introductions

Present: Melanie Thomas, Adrienne Murphy, and David Galvan

Purpose of the Committee

This ad-hoc committee has been established to review options for the allocation of proceeds from bottles and cans collected at the Bottle Shed at the Recycling Center. Funds are intended to benefit Cape Elizabeth-based not-for-profit service clubs, groups or organizations (“groups”) that benefit the youth of Cape Elizabeth

Opportunity for Public Comment

Public Comment

The intent of this policy is to allow for public participation by interested parties and to provide for orderly committee deliberation.

After the public comment period has been opened, the chairman will recognize any person wishing to address the Committee on items appearing on the agenda or not on the agenda.

The speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making comments. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the Committee members present.

The chairman may decline to recognize any person who has already spoken on the same topic.

Once the Committee has begun its deliberations on an item, no person shall be permitted to address the Committee on such item.

Decorum

Persons present at committee meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at a meeting may only address the Committee after being recognized by the chairman.

Review of Applications

Officer David Galvan has received applications from 27 organizations to be considered:

We have 27 applications that were received before the deadline of Friday November 8 2019

Final Recommendations

The committee will decide on the recipients and amounts. A list will be provided to Debra Lane including the group name, contact information and amount. Debra will arrange for payments.