

**Town of Cape Elizabeth  
Board & Committee  
Schedule**

**Board of Assessment Review**

- Three member board
- Quasi-judicial
- Staggered three-year terms
- Meets in the event a decision of the Town Assessor is appealed.

**Personnel Appeals Board**

- Three member board
- Quasi-judicial
- Staggered three-year terms
- Meets in the event an employee files an appeal of a disciplinary action.

**Planning Board**

- Seven member board
- Quasi-judicial
- Staggered three-year terms
- Board meets at 7:00 pm on the third Tuesday of every month
- Board meets in the Town Council Chamber, Town Hall
- Board workshop meets at 7:00 pm on the first Tuesday of every month
- Board workshop meets in the William H. Jordan Conference Room, Town Hall
- Site walks are scheduled as needed.

**Zoning Board**

- Seven member board
- Quasi-judicial
- Staggered three-year terms
- Board meets at 7:00 pm on the fourth Tuesday of every month
- Board meets in the Town Council Chamber, Town Hall
- Board workshop and site walks are scheduled as needed.

### **Conservation Committee**

- Seven member board
- Staggered three-year terms
- Committee meets at 7:00 pm on the second Tuesday of every month, plus occasional meetings as needed
- Committee meets in the ACP Conference Room, Town Hall
- Trail and site walks are scheduled as needed.

### **Fort Williams Park Committee**

- Seven member board
- Staggered three-year terms
- Committee meets at 6:00 pm on the third Thursday of each month
- Committee meets at the Community Center
- Committee workshops and site walks are scheduled as needed.

### **Recycling Committee**

- Seven member board
- Staggered three-year terms
- Committee meets at 7:00 pm on the 1<sup>st</sup> Thursday of each month.
- Committee meets at the Public Works Facility on Cooper Drive
- Committee workshops and attendance at events are scheduled as needed.

### **Riverside Cemetery Committee**

- Three member board
- Staggered three-year terms
- Committee meets on an as-needed basis. Daytime meetings are preferred.
- Committee meets at Town Hall

### **Thomas Memorial Library Committee**

- Seven member board
- Staggered three-year terms
- Committee meets at 6:30 pm on the third Thursday of each month, except August
- Committee meets at the Thomas Memorial Library

*Updated November 2018*

