

Thomas Memorial Library Board of Trustees

Minutes of meeting: Thursday, November 16, 2006 @ 7:00 P.M.

In Attendance:

Ed Nadeau, Secretary

Nancy Marshall, Penny Olsen, Evan Roth, and Deborah Tillman Stone, *Trustees*

Jay Scherma, *Library Director*

Absent:

Bob Stier (work related conflict), Pat Bredenberg (personal conflict)

Approval of Meeting Minutes: Minutes of the October 19th meeting were reviewed, and accepted as is.

Library Director's Report (October 2006): Report accepted as is.

Old Business:

○ TABOR forum, Post mortem

Ed, Nancy, Penny, & Jay

- All went well, though we were disappointed with the light turnout. However, we have no way of knowing how many people may have viewed the replay on the public access channel.
- We only have 1 copy of the DVD which will be retrieved from the Town Clerk and added to the library collection.
- There was a lot of good food available for the participants. The leftovers were donated to a local food pantry.
- Nancy and Penny plan to send a "thank you" note to the locations that allowed us to display an event poster.

○ Book Review for Cape Courier

Evan

- Evan will produce one more before submitting them to the Courier for sequential publication. The topics being considered are: Lincoln, or Iraq.

○ Facilities Subcommittee:

Ed, Evan, Jay

- A walk around inspection of the library exterior on November 11 revealed that a lot of work has been done, and done well. However, many defects remain. (see attached inspection report) There are 55 photos to accompany the report. They are available from the secretary, upon request.
- **Motion:** Provide this information (including the photos, on a CD) to the Facilities Manager and the Town Manager for planning purposes and consideration in next year's capital improvements budget.
Result: Unanimously approved.
- With the onset of winter, the missing shingles are our greatest concern.
- A walk around inspection of the interior will be scheduled at our December meeting.

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Old Business: (continued)

- **Reciprocal borrowing arrangement w/SoPo**
 - As requested, the secretary drafted a letter to the South Portland Library Advisory Board to request a joint meeting to discuss this topic. (see attached)
 - Jay will provide name of the Chairperson.

- **One Book One Community** Jay
 - **Motion:** To remove One Book One Community from the parked list.
Result: Unanimously approved.

- **Public use recycling receptacle** Ed
 - **Motion:** To remove Public use recycling receptacle from the parked list until Recycling Committee resolves implementation issues.
Result: Unanimously approved.

New Business:

- **TML Policy Review** Jay
 - Nancy and Evan will collaborate with TML staff members to review Circulation Policy.

Parked items:

- Register Cape residents as Portland patrons, tabled until detailed proposal is submitted by Steve Podganji, PPL Director

Meetings:

- The TMLBoT meeting scheduled for Thursday, Dec 21, 2006, @ 7:00 P.M. has been **reschedule to Tuesday, Dec 19 @ 7:00 P.M.**

Adjournment: 7:45 P.M.